

Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

Pen Argyl Area School District Health and Safety Plan outlines our school district's instructional and non-instructional school reopening activities for the 2020-2021 school year and was created in consultation with the **Pennsylvania Department of Health (DOH), Pennsylvania PDE (PDE), the Centers for Disease Control and Prevention (CDC), St. Luke's University Health Network, and the World Health Organization (WHO)**. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. All school activities are informed by [Governor Wolf's Process to Open Pennsylvania](#).

The Governor, Department of Education and the Department of Health have developed a protocol using healthcare metrics to designate county levels of community transmission. This system is designed to provide guidance and recommendations to districts in the selection of an instructional model for reopening of the school year. There are three levels of community transmission within counties. Depending upon the public health conditions in our county, there could be additional actions, orders, or guidance provided by the Pennsylvania PDE and/or the Pennsylvania Department of Health designating our county as being in the low, moderate or substantial transmission levels. There may be times that our county may not experience a straight path from a substantial (red) designation, to a Moderate (yellow), and then a low transmission (green) level designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen in our local area. The Pen Argyl Area School District Health and Safety Plan accounts for changing conditions to ensure a fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

The protocols, policies, and procedures that have been developed reflect the current recommendations and considerations put forth by the CDC, Local Health Departments, DOH, PDE, and by orders and considerations of the Commonwealth Of Pennsylvania. These items may be revised in the future to ensure compliance with future orders, recommendations, and considerations from the CDC, Local Health Departments, DOH, PDE, and the Commonwealth of Pennsylvania.



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

Table of Contents

Pen Argyl Area School District Decision Tree	4
Type of Reopening	5
Pandemic Coordinator/Team	6
Roles and Responsibilities for Health and Safety Preparedness and Response Planning	8
Key Strategies, Policies, and Procedures	9
Cleaning, Sanitizing, Disinfecting, and Ventilating Learning Spaces, Surfaces, and Any Other Areas Used by Students (i.e., Restrooms, Water Fountains/Touchless Bottle Filling Stations, Hallways and Transportation)	9
Other Cleaning, Sanitizing, Disinfecting, and Ventilation Practices	12
Hygiene Practices for Students and Staff Including the Manner and Frequency of Hand-Washing and Other Best Practices	13
Posting Signs in Highly Visible Locations that Promote Everyday Protective Measures and Stopping the Spread of Germs	14
Limiting the Sharing of Materials Among Students	14
Summary of Responses to Key Questions	15
Adjusting Transportation Schedules and Practices to Create Social Distance between Students	16
Summary of Responses to Key Questions	18
Entering School Buildings	19
Identifying and Restricting Non-essential Visitors and Volunteers	20
Summary of Responses to Key Questions	21
Serving of Meals	22
Classroom/ Learning Space Occupancy that Allows for 6 feet of Separation among Students and Staff throughout the Day, to the Maximum Extent Possible	24
Limiting the Number of Individuals in Classrooms and Other Learning Spaces, and Interactions between Groups of Students	24
Summary of Responses to Key Questions	24
Other Social Distancing Practices and Safety Practices (Transitioning in Congregate Settings)	26



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

Staggering the Use of Communal Spaces and Hallways	26
Summary of Responses to Key Questions	27
Teaching and Learning	28
Summary of Responses to Key Questions	29
Behavioral Health Supports	30
Protecting Students and Staff at High Risk for Severe Illness	31
Use of Face Coverings or Face Shields by all Staff	32
Use of Face Coverings or Face Shields by all Students	32
Unique Safety Protocols for Students with Complex Needs or Other Vulnerable Individuals	32
Summary of Responses to Key Questions	32
When a Student, Staff Member, or Visitor Becomes Sick at School	33
Monitoring Students and Staff for Symptoms and History of Exposure	34
Isolating or Quarantining Students, Staff, or Visitors if they Become Sick or Demonstrate a History of Exposure	34
Returning Isolated or Quarantined Staff, Students, or School Visitors to School	35
Notifying Staff, Families, and the Public of School Closures and within School Year Changes in Safety Protocols	35
Other Monitoring and Screening Practices	36
Summary of Responses to Key Questions	36
Sports and ExtraCurricular Activities	38
Summary of Responses to Key Questions	39
Coordinating with Local Childcare Regarding Onsite Care, Transportation Protocol Changes and When Possible, Revised Hours of Operation or Modified School-Year Calendar	41
Health and Safety Plan Professional Development	42
Health and Safety Plan Communications	43
Regional Members of Pandemic Committees	44
Resources	49



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

Pen Argyl Area School District Decision Tree

The Pen Argyl Area School District Path to Reopening for K-12 Schools not only provides considerations for school leaders as they develop plans for restarting school this fall but provides a flexible framework to address challenges that may develop throughout the 2020-2021 school year. Instead of a one-size-fits-all approach, the below Pen Argyl Area School District Decision Tree provides a menu of instructional models and responses districts can adopt to ensure the continued success and safety of students and staff members.

Level of Community Spread <i>(as determined by state and local health officials)</i>	Substantial Spread	Moderate Spread		Low	
	↓	↓	↓	↓	↓
Instructional Model <i>(as determined by local school entity)</i>	Full Distance/Remote Learning	Full Distance/Remote Learning	Blended Learning Model	Blended Learning Model	Traditional
	↓	↓	↓	↓	↓
Response <i>(as determined by local school entity in partnership with local departments of public health and community stakeholders)</i>	Targeted Closure <i>Isolate and disinfect affected areas</i> -or- Short-term Closure <i>Close for facility-wide deep cleaning</i> -or- Extended Closure <i>Close building(s) for at least 14 days</i>	Minimal Use of School Building(s) <i>Implement distance/remote learning</i>	Limited Staggered Use of School Building(s) <i>Implement alternating schedules for students; distance/remote learning</i>	Limited Staggered Use of School Building(s) <i>Implement alternating schedules for students; distance/remote learning</i>	School Building(s) Open <i>Implement preventative practices and additional proactive processes/protocols. See Section: Key Strategies Policies and Procedures</i>



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

Type of Reopening

Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning is August 2020



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

Pandemic Coordinator/Team

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities
Mai Korinchak	School Nurse	Pandemic Team Coordinator
Wally Schlegel	Superintendent	Superintendent of School Operations
Mary Dillon	District Administration	Elementary Director of Curriculum and Instruction
Greg Freeman	District Administration	Secondary Director of Curriculum and Instruction
David Domchek	Building Administration	High School Principal
Sherri McNamara	Building Administration	Wind Gap Middle School Principal
Jeff Hancock	Building Administration	Plainfield Elementary Principal
Jason Oakley	Building Administration	High School Assistant Principal
Shan Smerdon	Building Administration	Wind Gap Middle School Assistant Principal
Tricia Viglione	District Administration	Supervisor of Special Education
Jamie Achenbach	District Administration	Business Administrator
Mike Peck	District Administration	Technology
Tim Egan	District Administration	Athletic Director
Michael Farace	District Administration	Supervisor of Building and Grounds
Dana Farace	District Administration	Transportation Director
Karen Waitz	District Administration	Food Services Director
Richael Ash	Parent	Stakeholder Input



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

Christina Guthrie	Parent	Stakeholder Input
Ilka O'Donovan	Teacher	Stakeholder Input
Cheryl Hance	Teacher	Stakeholder Input
Lisa Hackman	Board Member	Stakeholder Input



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

Roles and Responsibilities for Health and Safety Preparedness and Response Planning

- Prevent accidents, injuries and work/school-related illnesses in the schools.
- Create and implement health and safety policies in accordance with the latest legislation and to ensure that these policies are implemented by staff.
- Create and implement health and safety procedures/protocols/practices in accordance with the latest guidance and recommendations for the Department of Health (DOH) and Center for Disease Control (CDC) and to ensure that these procedures/protocols/practices are implemented by staff.
- Create a Health and Safety Plan and ensure it's regularly updated to reflect any changes to the law and/or guidance from federal, state, and local health officials. It's their responsibility.
- Ensure that each member of staff is aware of and adheres to the Health and Safety Plan.
- Provide regular inspections and risk assessments, and ensure that any hazards or defects are rectified immediately.
- Maintain records and thoroughly investigate any accident, community spread illness, and recommend any improvements in health and safety standards if required.
- Provide training to all staff in health and safety issues, and advising them on protective clothing and equipment where necessary.
- Serve as the key point of contact for any member of staff who has a query or concern regarding the health and safety of the workplace.
- Work closely with management, as well as health and safety inspectors.



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

Key Strategies, Policies, and Procedures

The action plan documents the Pen Argyl Area School District’s thorough plan for each of the requirements outlined in PDE’s Preliminary Guidance for Phased Reopening of PreK-12 Schools. The table below identifies a detailed summary describing the key strategies, policies, and procedures the Pen Argyl Area School District will employ to ensure the health and safety of every stakeholder in the local education community. The information below provides key information that staff, students, and families will require to clearly understand the Pen Argyl Area School District local plan for the phased reopening of schools.

Requirements Level of Community Spread (as determined by state and local health officials)	Substantial Spread	Moderate Spread	Low	Lead Individual and Position	PD Y/N
Potential Instructional Model(s)	Schools (for in-person instruction) and Most Child Care Facilities Closed. Schools provide remote learning for all students.	Schools may provide a blended model with alternating schedules for students or remote learning in accordance with PDE guidance.	Schools may provide in-person instruction or a blended model with alternating schedules for students in accordance with PDE guidance.	DOH	N
Cleaning, Sanitizing, Disinfecting, and Ventilating Learning Spaces, Surfaces, and Any Other Areas Used by Students (i.e., Restrooms, Water Fountains/Touchless Bottle Filling Stations, Hallways and Transportation)	Schools and most child care facilities closed. Only essential staff Prevention Practices: Use school messenger and other communications to inform parents, students, and staff about COVID-19 symptoms, preventative measures, good hygiene, and school/District specific protocols Encourage COVID-19 testing	All high-touch surfaces will be disinfected regularly, including touchless water filling stations, door handles, light switches, playground equipment, and student desks. Students and staff will be encouraged to use individual water bottles from home or disposable plastic bottles. All individuals in school will perform hand hygiene on a frequent basis. Hand sanitizer will be made available in all common areas, hallways, and/or in classrooms where sinks for handwashing are not available. Classrooms and common areas will be ventilated with additional circulation of outdoor air when possible, using	All high-touch surfaces will be disinfected regularly, including touchless water filling stations, door handles, light switches, playground equipment, and student desks. Students and staff will be encouraged to use individual water bottles from home or disposable plastic bottles. All individuals in school will perform hand hygiene on a frequent basis. Hand sanitizer will be made available in all common areas, hallways, and/or in classrooms where sinks for handwashing are not available. Classrooms and common areas will be ventilated with additional circulation of outdoor air when possible, using	Michael Farace, Supervisor of Building and Grounds	Y



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

		windows, doors, and/or fans.	windows, doors, and/or fans.		
	<p>Cleaning, Sanitizing, Disinfecting, and Ventilation Cleaning, sanitizing, disinfecting will be performed in accordance with current CDC, and DOH guidelines. EPA approved products will be used in accordance with labeling requirements and staff will be trained on how to appropriately use these products.</p> <p>Classrooms (Daily)</p> <ul style="list-style-type: none"> ● Trash is removed from room ● Room is cleaned ● Desktops are sanitized with an EPA approved disinfectant ● Floors are mopped/vacuumed ● Sinks are sanitized with an EPA approved disinfectant- paper towels are restocked ● High touch areas are sanitized with an EPA approved disinfectant frequently. Each classroom is equipped with this disinfectant. ● Hand sanitizing stations will be located in every classroom / common area, where 	<p>Cleaning, Sanitizing, Disinfecting, and Ventilation Cleaning, sanitizing, disinfecting will be performed in accordance with current CDC, and DOH guidelines. EPA approved products will be used in accordance with labeling requirements and staff will be trained on how to appropriately use these products.</p> <p>Classrooms (Daily)</p> <ul style="list-style-type: none"> ● Trash is removed from room ● Room is cleaned ● Desktops are sanitized with an EPA approved disinfectant ● Floors are mopped/vacuumed ● Sinks are sanitized with an EPA approved disinfectant - paper towels are restocked ● High touch areas are sanitized with an EPA approved disinfectant. Each classroom is equipped with this disinfectant. ● Hand sanitizing stations will be located in every classroom / common area, where running water isn't accessible. <p>Restrooms (Frequently)</p> <ul style="list-style-type: none"> ● Stock paper products ● Clean sink and mirrors with an EPA approved disinfectant ● Clean toilets and urinals with an EPA approved disinfectant ● Wet mop the floor 	<p>Cleaning, Sanitizing, Disinfecting, and Ventilation Cleaning, sanitizing, disinfecting will be performed in accordance with current CDC, and DOH guidelines. EPA approved products will be used in accordance with labeling requirements and staff will be trained on how to appropriately use these products.</p> <p>Classrooms (Daily)</p> <ul style="list-style-type: none"> ● Trash is removed from room ● Room is cleaned ● Desktops are sanitized with an EPA approved disinfectant ● Floors are mopped/vacuumed ● Sinks are sanitized with an EPA approved disinfectant - paper towels are restocked ● High touch areas are sanitized with an EPA approved disinfectant. Each classroom is equipped with this disinfectant. ● Hand sanitizing stations will be located in every classroom / common area, where running water isn't accessible. <p>Restrooms (Frequently)</p> <ul style="list-style-type: none"> ● Stock paper products ● Clean sink and mirrors with an EPA approved disinfectant ● Clean toilets and urinals with an EPA approved disinfectant ● Wet mop the floor 	Michael Farace, Supervisor of Building and Grounds Custodians	Y



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

	<p>running water isn't accessible.</p> <p>Restrooms (Frequently)</p> <ul style="list-style-type: none"> • Stock paper products • Clean sink and mirrors with an EPA approved disinfectant • Clean toilets and urinals with an EPA approved disinfectant • Wet mop the floor <p>Common Areas (Daily)</p> <ul style="list-style-type: none"> • Trash is removed • Area is wiped down with disinfectant • High touch areas are sanitized with an EPA approved disinfectant frequently • Floor is mopped / vacuumed <p>Gyms/ Locker Rooms (Daily)</p> <ul style="list-style-type: none"> • Trash is removed • Floor is dry mopped • Floor is cleaned with a scrubber • Restrooms and high touch areas are sanitized with an EPA approved disinfectant frequently <p>Touchless Bottle Fill Stations</p> <ul style="list-style-type: none"> • Sanitized with an EPA approved disinfectant 	<p>Common Areas (Daily)</p> <ul style="list-style-type: none"> • Trash is removed • Area is wiped down with disinfectant • High touch areas are sanitized with an EPA approved disinfectant frequently • Floor is mopped / vacuumed <p>Gyms/ Locker Rooms (Daily)</p> <ul style="list-style-type: none"> • Trash is removed • Floor is dry mopped • Floor is cleaned with a scrubber • Restrooms and high touch areas are sanitized with an EPA approved disinfectant frequently <p>Touchless Bottle fill Stations</p> <ul style="list-style-type: none"> • Sanitized with an EPA approved disinfectant frequently <p>Buildings and Equipment</p> <ul style="list-style-type: none"> • Electrostatic sprayers and foggers are staged throughout the district and are available for use in all buildings. • All ventilation fans are inspected / serviced monthly • A/C filters are changed every 4 months • Exhaust fans will be on when the building is occupied • Fresh air intakes will be open 	<p>Common Areas (Daily)</p> <ul style="list-style-type: none"> • Trash is removed • Area is wiped down with disinfectant • High touch areas are sanitized with an EPA approved disinfectant frequently • Floor is mopped / vacuumed <p>Gyms/ Locker Rooms (Daily)</p> <ul style="list-style-type: none"> • Trash is removed • Floor is dry mopped • Floor is cleaned with a scrubber • Restrooms and high touch areas are sanitized with an EPA approved disinfectant frequently <p>Touchless Bottle fill Stations</p> <ul style="list-style-type: none"> • Sanitized with an EPA approved disinfectant frequently <p>Buildings and Equipment</p> <ul style="list-style-type: none"> • Electrostatic sprayers and foggers are staged throughout the district and are available for use in all buildings. • All ventilation fans are inspected / serviced monthly • A/C filters are changed every 4 months • Exhaust fans will be on when the building is occupied • Fresh air intakes will be open 		
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Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

	<p style="text-align: center;">frequently</p> <p>Buildings and Equipment</p> <ul style="list-style-type: none"> • Electrostatic sprayers and foggers are staged throughout the district and are available for use in all buildings. • All ventilation fans are inspected / serviced monthly • A/C filters are changed every 4 months • Exhaust fans will be on when the building is occupied • Fresh air intakes will be open 				
<p>Other Cleaning, Sanitizing, Disinfecting, and Ventilation Practices</p>	<p>Staff Protection</p> <ul style="list-style-type: none"> • Face coverings, face shields, protective outer garments, gloves, disposable face coverings, safety glasses/goggles • Maintenance and custodial staff will be required to wear proper PPE 	<p>Staff Protection</p> <ul style="list-style-type: none"> • Face coverings, face shields, protective outer garments, gloves, disposable face coverings, safety glasses/goggles • Maintenance and custodial staff will be required to wear proper PPE 	<p>Staff Protection</p> <ul style="list-style-type: none"> • Face coverings, face shields, protective outer garments, gloves, disposable face coverings, safety glasses/goggles • Maintenance and custodial staff will be required to wear proper PPE 	<p>School Nurse</p> <p>Faculty/Staff</p> <p>Administrative Staff</p>	<p>Y</p>



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

	Materials, Resources and/or Supports Needed <ul style="list-style-type: none"> • CDC Disinfecting Your Facility • CDC How to Wear a face covering 	Materials, Resources and/or Supports Needed <ul style="list-style-type: none"> • CDC Disinfecting Your Facility • CDC How to Wear a Face Covering 	Materials, Resources and/or Supports Needed <ul style="list-style-type: none"> • CDC Disinfecting Your Facility • CDC How to Wear a Face Covering 		
Hygiene Practices for Students and Staff Including the Manner and Frequency of Hand-Washing and Other Best Practices	Staff are expected to adhere to hygiene practices set forth by CDC and DOH.	<p>Staff and Students are expected to adhere to hygiene practices set forth by CDC and DOH. Personal protective equipment will be utilized by staff and students in accordance with current CDC and DOH recommendations</p> <p>Students and staff are expected to perform hand hygiene when entering classrooms, restrooms and before and after meals.</p> <p>Hand soap and hand sanitizer will be provided with at least 60% alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas. Hand sanitizer use shall be supervised in younger children</p> <p>Each classroom is equipped with a bottle of disinfectant for use during the day</p> <p>Hand sanitizing stations will be located in every classroom / common area, where running water isn't accessible.</p>	<p>Staff and Students are expected to adhere to hygiene practices set forth by CDC and DOH. Personal protective equipment will be utilized by staff and students in accordance with current CDC and DOH recommendations</p> <p>Students and staff are expected to perform hand hygiene when entering classrooms, restrooms and before and after meals.</p> <p>Hand soap and hand sanitizer will be provided with at least 60% alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms, and frequently trafficked areas. Hand sanitizer use shall be supervised in younger children</p> <p>Each classroom is equipped with a bottle of disinfectant for use during the day</p> <p>Hand sanitizing stations will be located in every classroom / common area, where running water isn't accessible.</p>	School nurse Faculty/Staff Administrative Staff	Y



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

		School announcements will be made reminding students of the importance of handwashing, personal hygiene and social distancing. Student and Staff Training	School announcements will be made reminding students of importance of handwashing, personal hygiene and social distancing Student and Staff Training		
	Materials, Resources and/or Supports Needed <ul style="list-style-type: none"> Cleaning/Disinfectant Supplies 	Materials, Resources and/or Supports Needed <ul style="list-style-type: none"> Cleaning/Disinfectant Supplies 	Materials, Resources and/or Supports Needed <ul style="list-style-type: none"> Cleaning/Disinfectant Supplies 		
Posting Signs in Highly Visible Locations that Promote Everyday Protective Measures and Stopping the Spread of Germs	Posting signs in highly visible places to reinforce handwashing and personal hygiene and social distancing.	Posting signs in highly visible places to reinforce handwashing and personal hygiene and social distancing.	Posting signs in highly visible places to reinforce handwashing and personal hygiene and social distancing.	Teaching Staff Principal Custodians	Y
	Materials, Resources and/or Supports Needed <ul style="list-style-type: none"> Pen Argyl Signage 	Materials, Resources and/or Supports Needed <ul style="list-style-type: none"> Pen Argyl Signage 	Materials, Resources and/or Supports Needed <ul style="list-style-type: none"> Pen Argyl Signage 		
Limiting the Sharing of Materials Among Students	School is closed. Only essential staff.	Items should not be shared between students to reduce the spread of infectious bodily fluids. Items that may need to be shared should be disinfected in accordance with CDC and DOH guidelines after use.	Items should not be shared between students to reduce the spread of infectious bodily fluids. Items that may need to be shared should be disinfected in accordance with CDC and DOH guidelines after use	Teaching Staff Principal Custodians	Y
		Turn off water fountains and allow students and staff to bring water bottles from home. Touchless water filling stations are available in the schools. Each student will be provided their own materials for the classroom	Turn off water fountains and allow students and staff to bring water bottles from home. Touchless water filling stations are available in the schools. Each student will be provided their own materials for the classroom		



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

		Each student will not share items	Each student will not share items		
	Materials, Resources and/or Supports Needed <ul style="list-style-type: none"> • N/A 	Materials, Resources and/or Supports Needed <ul style="list-style-type: none"> • Bags • Labels • Pencils • Art supplies 	Materials, Resources and/or Supports Needed <ul style="list-style-type: none"> • Bags • Labels • Pencils • Art supplies 		

Summary of Responses to Key Questions

How will you ensure the building is cleaned and ready to safely welcome staff and students?

How will you procure adequate disinfection supplies meeting OSHA and CDC requirements for COVID-19?

How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?

What protocols will you put in place to clean and disinfect throughout an individual school day?

Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols?

When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

The building has been cleaned and water lines have been flushed to ensure a safe return to the learning and office environment. The appropriate supplies have been ordered through our partner vendors to ensure appropriate supplies are on hand to adhere to the stringent hygiene practices that are to be implemented. The enhanced cleaning procedures will be carried out daily to assist in the efforts to mitigate the spread of COVID-19. High touch areas will be cleaned and sanitized throughout the individual school day. Students and staff will be trained through a combination of digital media curated by District staff as well as direct instruction upon return to and use of District facilities. Supervisors will meet with staff on an ongoing basis to ensure compliance and address any issues.



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

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Potential Instructional Model(s)	Schools (for in-person instruction) and Most Child Care Facilities Closed. Schools provide remote learning for all students.	Schools may provide a blended model with alternating schedules for students or remote learning in accordance with PDE guidance.	Schools may provide in-person instruction or a blended model with alternating schedules for students in accordance with PDE guidance.	DOH	N
Adjusting Transportation Schedules and Practices to Create Social Distance between Students	School is closed. Only essential staff.	<p>Symptom screening will be done by all parents/guardians at home each morning before the school day. No children with symptoms will be sent on a bus or brought to school.</p> <p>Students are expected to perform hand hygiene at home prior to boarding buses. Social distancing should be practiced at the bus stop.</p> <p>Drivers will undergo symptom screening each day prior to arriving at the terminal.</p> <p>Students and drivers will be required to wear a face covering at all times when on a bus/van.</p> <p>Buses can operate at maximum of two students per seat, and the front rows will be left unoccupied. Students from the same household will be paired together in the same seat.</p>	<p>Symptom screening will be done by all parents/guardians at home each morning before the school day. No children with symptoms will be sent on a bus or brought to school.</p> <p>Students are expected to perform hand hygiene at home prior to boarding buses. Social distancing should be practiced at the bus stop.</p> <p>Drivers will undergo symptom screening each day prior to arriving at the terminal.</p> <p>Students and drivers will be required to wear a face covering at all times when on a bus/van.</p> <p>Buses can operate at maximum of two students per seat, and the front rows will be left unoccupied. Students from the same household will be paired together in the same seat.</p>	Dana Farace, Transportation Coordinator Brandywine Carbon Transportation	Y



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

	<p>All buses will have assigned seats that will remain consistent.</p> <p>Buses will be loaded back to front and unloaded front to back to eliminate student contact.</p> <p>Hand sanitizer will be available on each bus.</p> <p>All buses will be sanitized at least twice daily. High touch areas will be cleaned and disinfected frequently.</p> <p>Other Strategies: Protocols for student pick up/drop off have been developed that allow for the promotion of social distancing while entering and leaving the building.</p> <p>No field trips will be provided</p> <p>No food or drink allowed on bus</p> <p>Posters encouraging staying at home when sick, covering coughs and sneezes, and washing hands often will be placed on the bus in sight of all passengers</p> <p>Windows and roof vents will be opened whenever possible to increase air exchange on the bus and increase outside air. Frequent opening of the door will also increase air exchange.</p> <p>Air out buses when not in use</p>	<p>All buses will have assigned seats that will remain consistent.</p> <p>Buses will be loaded back to front and unloaded front to back to eliminate student contact.</p> <p>Hand sanitizer will be available on each bus.</p> <p>All buses will be sanitized at least twice daily. High touch areas will be cleaned and disinfected frequently.</p> <p>Other Strategies: Protocols for student pick up/drop off have been developed that allow for the promotion of social distancing while entering and leaving the building.</p> <p>No field trips will be provided</p> <p>No food or drink allowed on bus</p> <p>Posters encouraging staying at home when sick, covering coughs and sneezes, and washing hands often will be placed on the bus in sight of all passengers</p> <p>Windows and roof vents will be opened whenever possible to increase air exchange on the bus and increase outside air. Frequent opening of the door will also increase air exchange.</p> <p>Air out buses when not in use</p>		
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Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

	Materials, Resources and/or Supports Needed <ul style="list-style-type: none"> • N/A 	Materials, Resources and/or Supports Needed <ul style="list-style-type: none"> • Stop Spread of Germs • Covid 19 Symptoms • CDC How to Wear a Face Covering 	Materials, Resources and/or Supports Needed <ul style="list-style-type: none"> • Stop Spread of Germs • Covid 19 Symptoms • CDC How to wear a face covering 		
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Summary of Responses to Key Questions
How will you adjust student transportation to meet social distancing requirements?
 Symptom screening will be done by all parents/guardians at home each morning before the school day. No children with symptoms will be sent on a bus or brought to school. Bus seating will be reduced to two students per seat with the front rows left unoccupied, and face coverings will be required for all students and drivers. All vans and buses will be sanitized at least twice daily.



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

Requirements Level of Community Spread (as determined by state and local health officials)	Substantial Spread	Moderate Spread	Low	Lead Individual and Position	PD Y/N
Potential Instructional Model(s)	Schools (for in-person instruction) and Most Child Care Facilities Closed. Schools provide remote learning for all students.	Schools may provide a blended model with alternating schedules for students or remote learning in accordance with PDE guidance.	Schools may provide in-person instruction or a blended model with alternating schedules for students in accordance with PDE guidance.	DOH	N
Entering School Buildings	School buildings are closed; districts should require only that essential staff report in-person to carry out functions that are absolutely necessary. District/school leaders utilize virtual tools and platforms wherever possible to conduct essential business and keep in-person reporting to an absolute minimum during school closures Only essential staff report to in-person work	Symptom screening will be done by all parents/guardians at home each morning before the school day. No children with symptoms will be sent on a bus or brought to school. All district staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if symptomatic or sick. Temperature checks will be taken on students and staff prior to entering school buildings as an added layer of precaution. All staff and students are required to wear face coverings at all times with three exceptions. <ul style="list-style-type: none"> ● Eating or drinking when 6 feet apart ● When wearing a face covering creates unsafe conditions in which to operate equipment or execute a task. 	Symptom screening will be done by all parents/guardians at home each morning before the school day. No children with symptoms will be sent on a bus or brought to school. All district staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if symptomatic or sick. Temperature checks will be taken on students and staff prior to entering school buildings as an added layer of precaution. Frequency of temperatures may be decreased as deemed appropriate. All staff and students are required to wear face coverings at all times with three exceptions. <ul style="list-style-type: none"> ● Eating or drinking when 6 feet apart ● When wearing a face covering creates unsafe conditions in 	Principals Administrative Team Secretaries	Y



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

		<ul style="list-style-type: none"> At least 6 feet apart during “face covering breaks” to last no longer than 10 minutes. <p>Limit unnecessary congregations of students and staff.</p> <p>Spaced lines marked to enter the building and designate entrance and exit flow paths</p>	<p>which to operate equipment or execute a task.</p> <ul style="list-style-type: none"> At least 6 feet apart during “face covering breaks” to last no longer than 10 minute <p>Limit unnecessary congregations of students and staff.</p> <p>Spaced lines marked to enter the building and designate entrance and exit flow paths</p>		
	<p>Materials, Resources and/or Supports Needed</p> <ul style="list-style-type: none"> Signage Stop Do Not Enter Face Coverings Required 	<p>Materials, Resources and/or Supports Needed</p> <ul style="list-style-type: none"> Signage Stop Do Not Enter Face Coverings Required 	<p>Materials, Resources and/or Supports Needed</p> <ul style="list-style-type: none"> Signage Stop Do Not Enter Face Coverings Required 		
<p>Identifying and Restricting Non-essential Visitors and Volunteers</p>	<p>Administration will review red phase procedures with remaining essential staff to clearly identify those essential employees who are permitted in buildings. District will post signage on exterior doors indicating no entrance to anyone else but essential employees.</p>	<p>Visitors and volunteers will be restricted to those deemed essential</p> <p>All visitors shall have a symptom screening upon arrival and wear a face covering.</p> <p>Symptomatic visitors are required to exit the building.</p> <p>Meetings with non-staff members will be held through virtual and/or phone access.</p> <p>Protocols for student pick up/drop off have been developed that allow for the promotion of social distancing while</p>	<p>Visitors and volunteers will be restricted to those deemed essential</p> <p>All visitors shall have a symptom screening upon arrival and wear a face covering.</p> <p>Symptomatic visitors are required to exit the building.</p> <p>Meetings with non-staff members will be held through virtual and/or phone access.</p> <p>Protocols for student pick up/drop off have been developed that allow for the promotion of social distancing while</p>	<p>Principals</p> <p>Administrative Team</p> <p>Secretaries</p>	<p>Y</p>



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

		entering and leaving the building.		entering and leaving the building.	
	Materials, Resources and/or Supports Needed <ul style="list-style-type: none"> • Signage Stop Do Not Enter Face Coverings Required 	Materials, Resources and/or Supports Needed <ul style="list-style-type: none"> • Signage Stop Do Not Enter Face Coverings Required 	Materials, Resources and/or Supports Needed <ul style="list-style-type: none"> • Signage Stop Do Not Enter Face Coverings Required 		

Summary of Responses to Key Questions

What visitor and volunteer policies will you implement to mitigate spread?

Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Visitors and volunteers will be restricted to those deemed essential, and all visitors shall have a symptom screening upon entering the building in addition to wearing a face covering. Symptomatic visitors will be required to exit the building. Meetings with non-staff members will be held through virtual and/or phone access. Temperature screening will be required upon entrance to school for students or staff. Symptom screening will be done by all parents/guardians at home each morning before the school day. No children with symptoms will be sent on a bus or brought to school. All district staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if symptomatic or sick. Students and staff will be trained through a combination of digital media curated by District staff as well as direct instruction upon return to and use of District facilities. Supervisors will meet with staff on an ongoing basis to ensure compliance and address any issues.



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

Requirements Level of Community Spread (as determined by state and local health officials)	Substantial Spread	Moderate Spread	Low	Lead Individual and Position	PD Y/N
Potential Instructional Model(s)	Schools (for in-person instruction) and Most Child Care Facilities Closed. Schools provide remote learning for all students.	Schools may provide a blended model with alternating schedules for students or remote learning in accordance with PDE guidance.	Schools may provide in-person instruction or a blended model with alternating schedules for students in accordance with PDE guidance.	DOH	N
Serving of Meals	School buildings are closed. District/School	Serving of meals will be provided in a combination of classrooms, large instructional areas and cafeterias to accommodate social distancing requirements. Grades 9 to 12 may also have meals served outdoors when weather permits. Individuals will perform hand hygiene prior to, and after, eating. Designated seating for students in cafeterias and other congregate settings. <u>Serving Models:</u> <ul style="list-style-type: none"> • Students can provide their own breakfast/lunch • Students purchasing breakfast/lunch at school can order via Skyward • Grab and Go bags for each student will be provided instead of traditional serving lines 	Serving of meals will be provided in a combination of classrooms, large instructional areas and cafeterias to accommodate social distancing requirements. Grades 9 to 12 may also have meals served outdoors when weather permits. Individuals will perform hand hygiene prior to, and after, eating. Designated seating for students in cafeterias and other congregate settings. <u>Serving Models:</u> <ul style="list-style-type: none"> • Students can provide their own breakfast/lunch • Students purchasing breakfast/lunch at school can order via Skyward • Grab and Go bags for each student will be provided instead of traditional serving lines 	Chartwells Principals Administrative Team	Y



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

	<p>When using the cafeteria and large instructional areas for meal service, (to the extent practicable), spaced lines marked to enter: designated entrance/exit flow paths and staggered use will be followed.</p> <p>Staff required to wear face coverings during meal preparation and service</p> <p>Hand sanitizer will be provided for students and staff</p> <p>Disposable plates, utensils, etc.will be utilized</p> <p>No sharing of foods and utensils permitted</p> <p>Cleaning of cafeterias and high-touch surfaces throughout the school day will be conducted after each meal service</p> <p>Posters encouraging covering coughs and sneezes, and perform hand hygiene often will be placed in serving meal areas in sight of all students and staff</p>	<p>When using the cafeteria and large instructional areas for meal service, (to the extent practicable), spaced lines marked to enter: designated entrance/exit flow paths and staggered use will be followed.</p> <p>Staff required to wear face coverings during meal preparation and service</p> <p>Hand sanitizer will be provided for students and staff</p> <p>Disposable plates, utensils, etc.will be utilized</p> <p>No sharing of foods and utensils permitted</p> <p>Cleaning of cafeterias and high-touch surfaces throughout the school day will be conducted after each meal service</p> <p>Posters encouraging covering coughs and sneezes, and perform hand hygiene often will be placed in serving meal areas in sight of all students and staff</p>	<p>When using the cafeteria and large instructional areas for meal service, (to the extent practicable), spaced lines marked to enter; designated entrance/exit flow paths and staggered use will be followed.</p> <p>Staff required to wear face coverings during meal preparation and service</p> <p>Hand sanitizer will be provided for students and staff</p> <p>Disposable plates, utensils, etc.will be utilized</p> <p>No sharing of foods and utensils permitted</p> <p>Cleaning of cafeterias and high-touch surfaces throughout the school day will be conducted after each meal service</p> <p>Posters encouraging covering coughs and sneezes, and perform hand hygiene often will be placed in serving meal areas in sight of all students and staff</p>		
	<p>Materials, Resources and/or Supports Needed</p> <ul style="list-style-type: none"> N/A 	<p>Materials, Resources and/or Supports Needed</p> <ul style="list-style-type: none"> Pen Argyl Signage 	<p>Materials, Resources and/or Supports Needed</p> <ul style="list-style-type: none"> Pen Argyl Signage 		



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

Classroom/ Learning Space Occupancy that Allows for 6 feet of Separation among Students and Staff throughout the Day, to the Maximum Extent Possible	Schools closed. Only essential staff reports.	Master schedule and instruction will be designed to maximize social distancing to the greatest extent possible. Where six feet is not achievable a minimum of three feet will be maintained.	Master schedule and instruction will be designed to maximize social distancing to the greatest extent possible. Where six feet is not achievable a minimum of three feet will be maintained.	Principals Administrative Team	Y
	Materials, Resources and/or Supports Needed • N/A	Materials, Resources and/or Supports Needed • Stop the Spread of Germs	Materials, Resources and/or Supports Needed • Stop the Spread of Germs		
Limiting the Number of Individuals in Classrooms and Other Learning Spaces, and Interactions between Groups of Students	Schools closed. Only essential staff reports.	Master schedule and instruction will be designed to maximize social distancing to the greatest extent possible. It is recommended that classrooms have a maximum of 25 persons where feasible. Limit unnecessary congregations of students and staff. No assemblies	Master schedule and instruction will be designed to maximize social distancing to the greatest extent possible. It is recommended that classrooms have a maximum of 25 persons where feasible. Limit unnecessary congregations of students and staff. No assemblies	Principals Administrative Team	Y
	Materials, Resources and/or Supports Needed • N/A	Materials, Resources and/or Supports Needed • Floor markings	Materials, Resources and/or Supports Needed • Floor markings		

Summary of Responses to Key Questions

How will classrooms/learning spaces be organized to mitigate spread?

What hygiene routines will be implemented throughout the school day?

Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?

Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

At all District buildings, master schedules and instruction will be designed to maximize social distancing to the greatest extent possible. No assemblies or other large congregations of students/staff will occur. With regard to classrooms, class sizes will be reduced to the greatest extent possible and a minimum of three feet distance will be maintained between students if they are wearing face coverings. In rooms where students eat lunch, including the cafeteria, hand sanitizer will be provided for students and staff, and disposable plates, utensils, and other items will be utilized. Students will not be permitted to share food and/or utensils. In cafeterias, high-touch surfaces will be cleaned throughout the school day after each meal service. Students and staff will be trained through a combination of digital media curated by District staff as well as direct instruction upon return to and use of District facilities. Age of students will determine the level of scaffolding provided within direct instruction. Supervisors will meet with staff on an ongoing basis to ensure compliance and address any issues.



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

Requirements Level of Community Spread (as determined by state and local health officials)	Substantial Spread	Moderate Spread	Low	Lead Individual and Position	PD Y/N
Potential Instructional Model(s)	Schools (for in-person instruction) and Most Child Care Facilities Closed. Schools provide remote learning for all students.	Schools may provide a blended model with alternating schedules for students or remote learning in accordance with PDE guidance.	Schools may provide in-person instruction or a blended model with alternating schedules for students in accordance with PDE guidance.	DOH	N
Other Social Distancing Practices and Safety Practices (Transitioning in Congregate Settings)	Schools closed. Only essential staff reports.	Reducing the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms and large instructional areas. Spacing tape in hallways, cafes, etc. Limit out of classroom traffic and monitor students movement	Reducing the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms and large instructional areas. Spacing tape in hallways, cafes, etc. Limit out of classroom traffic and monitor students movement	Principals Administrative Team	N
Staggering the Use of Communal Spaces and Hallways	Schools closed. Only essential staff reports.	High-traffic hallway use will be limited when feasible by staggering the end of classroom periods to reduce the number of students in the hallways simultaneously. <u>District/School Transitioning Considerations:</u> <ul style="list-style-type: none"> ● Limit mixing between groups (to the extent practicable) ● Provide additional time for transitions ● Designate areas of the hallway (i.e.lanes) as flow paths to 	High-traffic hallway use will be limited when feasible by staggering the end of classroom periods to reduce the number of students in the hallways simultaneously. <u>District/School Transitioning Considerations:</u> <ul style="list-style-type: none"> ● Limit mixing between groups (to the extent practicable) ● Provide additional time for transitions ● Designate areas of the hallway (i.e.lanes) as flow paths to 	Principals Administrative Team	N



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

		<ul style="list-style-type: none"> keep students separated Have the same group of students stay with the same staff (all day for young children and as much as feasible for older children) 	<ul style="list-style-type: none"> keep students separated Have the same group of students stay with the same staff (all day for young children and as much as feasible for older children) 		
	<p>Materials, Resources and/or Supports Needed</p> <ul style="list-style-type: none"> N/A 	<p>Materials, Resources and/or Supports Needed</p> <ul style="list-style-type: none"> Marking tape or other material for spacing Signage 	<p>Materials, Resources and/or Supports Needed</p> <ul style="list-style-type: none"> Marking tape or other material for spacing Signage 		

Summary of Responses to Key Questions

How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?

What policies and procedures will govern use of other communal spaces within the school building?

How will you utilize outdoor space to help meet social distancing needs?

Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Student mixing between groups will be limited to the maximum extent practicable. Use of cafeterias will also be reduced where feasible, and meals will be served in alternate settings, such as classrooms and large instructional areas. At the high school level, and under appropriate weather conditions, certain groups of students may eat lunch outdoors while practicing the health and safety procedures established in this plan. Hallway use will be mitigated in a number of ways, including the provision of additional time for transitions, the designation of flow paths (i.e., lanes), and with lower grade levels, having groups of students receive instruction from the same teacher in the same room/learning space throughout the entire school day. Students and staff will be trained through a combination of digital media curated by District staff as well as direct instruction upon return to and use of District facilities. Age of students will determine the level of scaffolding provided within direct instruction. Supervisors will meet with staff on an ongoing basis to ensure compliance and address any issues.



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

Requirements Level of Community Spread (as determined by state and local health officials)	Substantial Spread	Moderate Spread	Low	Lead Individual and Position	PD Y/N
Potential Instructional Model(s)	Schools (for in-person instruction) and Most Child Care Facilities Closed. Schools provide remote learning for all students.	Schools may provide a blended model with alternating schedules for students or remote learning in accordance with PDE guidance.	Schools may provide in-person instruction or a blended model with alternating schedules for students in accordance with PDE guidance.	DOH	N
Teaching and Learning	School buildings are closed. Instruction will be provided via remote learning, whether using digital or non-digital platforms and school entities will adhere to Continuity of Education Plans	<p><i>Blended Instructional Model</i></p> District will divide students into cohorts that attend school on alternating days and balance class numbers as much as possible in order to promote social distancing. Utilize large spaces (i.e., gymnasiums, auditoriums, outside spaces – as weather permits) for social distancing District or school-wide distance/remote learning is allowable and an individual decision of each student/family <p><i>Remote Learning Instructional Model</i></p> Depending upon the level of community spread, the District may offer instruction remotely to all students, whether using digital or non-digital platforms and school entities will adhere to Continuity of	<p><i>Traditional Instructional Model</i></p> Schools can deliver traditional instruction under Low Spread by implementing the recommendations outlined in this guidance District or school-wide distance/remote learning is allowable and an individual decision of each student/family Use scheduling to balance class numbers as much as possible to maximize social distancing Utilize large spaces (i.e., gymnasiums, auditoriums, outside spaces – as weather permits) for social distancing <p><i>Blended Instructional Model</i></p> Depending on the level of community spread, the District will divide students into cohorts that attend school on	Principals Administrative Team	Y



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

		Education Plans	<p>alternating days and balance class numbers as much as possible in order to promote social distancing.</p> <p>Utilize large spaces (i.e., gymnasiums, auditoriums, outside spaces – as weather permits) for social distancing</p> <p>District or school-wide distance/remote learning is allowable and an individual decision of each student/family</p>		
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Summary of Responses to Key Questions

How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as support for social emotional wellness at school and at home?

Staff will be utilized and reassigned where necessary to provide a level of instruction and support as consistent as possible under normal circumstances. Staff assigned to support students' social and emotional wellness will continue to perform his/her functions as normal. For students who wish to remain at home, staff will also provide remote learning through the use of Google Classroom and other virtual instructional tools already available to District staff. Students that attend the brick and mortar setting will benefit from the use of scheduling to balance class numbers as much as possible as well as the utilization of large spaces (i.e. gymnasiums, auditoriums, outside spaces – as weather permits) for social distancing.



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

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Potential Instructional Model(s)	Schools (for in-person instruction) and Most Child Care Facilities Closed. Schools provide remote learning for all students.	Schools may provide a blended model with alternating schedules for students or remote learning in accordance with PDE guidance.	Schools may provide in-person instruction or a blended model with alternating schedules for students in accordance with PDE guidance.	DOH	N
Behavioral Health Supports	Students and families have access to the following Behavioral Health Supports: <ul style="list-style-type: none"> ● Mental Health Counseling provided within the school setting or through telehealth delivery ● School Counselors are available to meet with students while maintaining a list of resources to provide to students who are in need of additional services ● Northampton/Lehigh County Residents- Health Choice Provider List Employees have access to a variety of Behavioral Health Supports that may include: <ul style="list-style-type: none"> ● EAP Program 	Students and families have access to the following Behavioral Health Supports: <ul style="list-style-type: none"> ● Mental Health Counseling provided within the school setting or through telehealth delivery ● School Counselors are available to meet with students while maintaining a list of resources to provide to students who are in need of additional services ● Northampton/Lehigh County Residents- Health Choice Provider List Employees have access to a variety of Behavioral Health Supports that may include: <ul style="list-style-type: none"> ● EAP Program ● Behavioral health support through employee benefits plan ● Community resources 	Students and families have access to the following Behavioral Health Supports: <ul style="list-style-type: none"> ● Mental Health Counseling provided within the school setting or through telehealth delivery ● School Counselors are available to meet with students while maintaining a list of resources to provide to students who are in need of additional services ● Northampton/Lehigh County Residents- Health Choice Provider List Employees have access to a variety of Behavioral Health Supports that may include: <ul style="list-style-type: none"> ● EAP Program ● Behavioral health support through employee benefits plan ● Community resources 	Building Administration Social Worker Counselors SAP Teams	N



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

	<ul style="list-style-type: none"> Behavioral health support through employee benefits plan Community resources 				
<p>Protecting Students and Staff at High Risk for Severe Illness</p>	<p>Schools closed. Only essential staff reports.</p> <p>Staff will have the opportunity to self identify as high risk so accommodation can be made prior to returning to face to face instruction.</p> <p>The Pandemic Coordinator shall maintain collaboration with the Pennsylvania Department of Health for updates and changes regarding COVID 19.</p> <p>The School Nurse will provide information on local Testing sites PA DOH Testing Sites as needed.</p>	<p>Staff will have the opportunity to self identify as high risk so accommodation can be made prior to returning to face to face instruction. Teaching assignments may be modified on a case by case basis.</p> <p>Student accommodations will be identified collaboratively by the physician, parents/guardians, school nurse and administrator and specified in individual student plans. (504, Accommodation plan, Individual Health Plan, IEP). Continuity of education plans should be followed for those students that may not be able to attend due to high risk.</p> <p>The Pandemic Coordinator shall maintain collaboration with the Pennsylvania Department of Health for updates and changes regarding COVID 19.</p> <p>The School Nurse will provide information on local Testing sites PA DOH Testing Sites as needed.</p> <p>The school counselors and school nurses will monitor high risk students who are completing remote learning at home.</p>	<p>Staff will have the opportunity to self identify as high risk so accommodation can be made prior to returning to face to face instruction. Teaching assignments may be modified on a case by case basis.</p> <p>Student accommodations will be identified collaboratively by the physician, parents/guardians, school nurse and administrator and specified in individual student plans. (504, Accommodation plan, Individual Health Plan, IEP). Continuity of education plans should be followed for those students that may not be able to attend due to high risk.</p> <p>The Pandemic Coordinator shall maintain collaboration with the Pennsylvania Department of Health for updates and changes regarding COVID 19.</p> <p>The School Nurse will provide information on local Testing sites PA DOH Testing Sites as needed</p> <p>The school counselors and school nurses will monitor high risk students who are completing remote learning at home.</p>	<p>Guardians</p> <p>Staff</p> <p>School Nurse</p>	<p>N</p>



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

Use of Face Coverings or Face Shields by all Staff	<p>All staff are expected to wear face coverings when proper social distancing cannot be maintained.</p> <p>Schools closed. Only essential staff reports.</p>	<p>All staff are required to wear face coverings at all times with three exceptions.</p> <ul style="list-style-type: none"> Eating or drinking when 6 feet apart When wearing a face covering creates unsafe conditions in which to operate equipment or execute a task. At least 6 feet apart during “face covering breaks” to last no longer than 10 minutes. 	<p>All staff are required to wear face coverings at all times with three exceptions.</p> <ul style="list-style-type: none"> Eating or drinking when 6 feet apart When wearing a face covering creates unsafe conditions in which to operate equipment or execute a task. At least 6 feet apart during “face covering breaks” to last no longer than 10 minute 	<p>Staff</p>	<p>Y</p>
Use of Face Coverings or Face Shields by all Students	<p>Schools closed. Only essential staff reports.</p>	<p>All students are required to wear face coverings at all times with three exceptions.</p> <ul style="list-style-type: none"> Eating or drinking when 6 feet apart When wearing a face covering creates unsafe conditions in which to operate equipment or execute a task. At least 6 feet apart during “face covering breaks” to last no longer than 10 minutes. 	<p>All students are required to wear face coverings at all times with three exceptions.</p> <ul style="list-style-type: none"> Eating or drinking when 6 feet apart When wearing a face covering creates unsafe conditions in which to operate equipment or execute a task. At least 6 feet apart during “face covering breaks” to last no longer than 10 minute 	<p>Teaching Staff Principal School Nurse</p>	<p>Y</p>
Unique Safety Protocols for Students with Complex Needs or Other Vulnerable Individuals	<p>Schools closed. Only essential staff reports.</p>	<p>Allow vulnerable students to complete their coursework remotely.</p> <p>Allow an early transition for vulnerable students to go to classes.</p>	<p>Allow vulnerable students to complete their coursework remotely.</p> <p>Allow an early transition for vulnerable students to go to classes.</p>	<p>Teaching Staff School Nurse</p>	<p>Y</p>
<p>Summary of Responses to Key Questions What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students? What special protocols will you implement to protect students and staff at higher risk for severe illness?</p>					



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

How will you ensure enough substitute teachers are prepared in the event of staff illness?

Face coverings are required for students and staff upon entering the school building and in the classrooms. Face coverings may be removed in accordance with the PA DOH. Staff will have the opportunity to self identify as high risk so accommodations can be made prior to returning to face-to-face instruction. Continuity of education plans should be followed for those students that may not be able to attend due to high risk. Remote learning and telework will continue as appropriate. The Pandemic Coordinator shall maintain collaboration with the Pennsylvania Department of Health for updates and changes regarding COVID 19. Substitute teaching staff shall be provided education regarding COVID 19 procedures prior to performing substitute duties. These include COVID 19 precautions (hand hygiene, use of PPE, and self/student monitoring for symptoms, social distancing).

Requirements Level of Community Spread (as determined by state and local health officials)	Substantial Spread	Moderate Spread	Low	Lead Individual and Position	PD Y/N
Potential Instructional Model(s)	Schools (for in-person instruction) and Most Child Care Facilities Closed. Schools provide remote learning for all students.	Schools may provide a blended model with alternating schedules for students or remote learning in accordance with PDE guidance.	Schools may provide in-person instruction or a blended model with alternating schedules for students in accordance with PDE guidance.	DOH	N
When a Student, Staff Member, or Visitor Becomes Sick at School	School Buildings are closed.	Students and staff shall report to the nurse's office for evaluation if Covid 19 symptoms are evident. Visitors shall be screened upon arrival at the school building.	Students and staff shall report to the nurse's office for evaluation if Covid 19 symptoms are evident. Visitors shall be screened upon arrival at the school building.	School Nurse	Y
	Materials, Resources and/or Supports Needed • N/A	Materials, Resources and/or Supports Needed • Thermometer • Screening checklist • PPE	Materials, Resources and/or Supports Needed • Thermometer • Screening checklist • PPE		



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

<p>Monitoring Students and Staff for Symptoms and History of Exposure</p>	<p>All essential staff will perform a symptom screening on themselves prior to leaving for work, and will stay home if symptomatic or sick.</p> <p>Temperature checks will be taken on essential staff prior to entering school buildings as an added layer of precaution</p>	<p>Symptom screening will be done by all parents/guardians at home each morning before the school day. No children with symptoms will be sent on a bus or brought to school. The school should be notified accordingly. All District staff will perform a symptom screening on themselves prior to leaving for work, and will stay home if symptomatic or sick.</p> <p>Temperature checks will be taken on students prior to entering school buildings as an added layer of precaution. Frequency of temperatures may be decreased as deemed appropriate.</p>	<p>Symptom screening will be done by all parents/guardians at home each morning before the school day. No children with symptoms will be sent on a bus or brought to school. The school should be notified accordingly. All District staff will perform a symptom screening on themselves prior to leaving for work, and will stay home if symptomatic or sick.</p> <p>Temperature checks will be taken on students prior to entering school buildings as an added layer of precaution. Frequency of temperatures may be decreased as deemed appropriate.</p>	<p>Parents</p> <p>Guardians</p> <p>Teachers</p> <p>Staff</p> <p>School Nurse</p> <p>Administrative Team</p>	<p>Y</p>
<p>Isolating or Quarantining Students, Staff, or Visitors if they Become Sick or Demonstrate a History of Exposure</p>	<p>Schools closed. Only essential staff reports.</p> <p>Essential staff screenings follow CDC guidelines to assess for COVID 19 symptoms. Staff will not report to work if COVID 19 symptoms are present and contact his/her PCP for medical instructions.</p> <p>Any employee who presents with COVID 19 symptoms during the work day shall immediately go home and contact his/her PCP for instructions.</p>	<p>Staff/Student/Visitor screenings follow CDC guidelines to assess for COVID 19 symptoms. If any person who presents with a fever ≥ 100.4 upon symptom assessment shall go to the Nurse's office where a 2nd temperature check will be done within 15 minutes to ensure accuracy.</p> <p>Any person deemed as having COVID 19 symptoms shall be isolated in the nurse's office and immediately sent home. Any student or staff sent home shall contact his/her PCP for medical instructions. The School Nurse/ Pandemic Coordinator will collaborate with the DOH and assist with contact tracing if deemed necessary.</p>	<p>Staff/Student/Visitor screenings follow CDC guidelines to assess for COVID 19 symptoms. If any person who presents with a fever ≥ 100.4 upon symptom assessment shall go to the Nurse's office where a 2nd temperature check will be done within 15 minutes to ensure accuracy.</p> <p>Any person deemed as having COVID 19 symptoms shall be isolated in the nurse's office and immediately sent home. Any student or staff sent home shall contact his/her PCP for medical instructions. The School Nurse/ Pandemic Coordinator will collaborate with the DOH and assist with contact tracing if deemed necessary.</p>	<p>School Nurse</p>	<p>Y</p>



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

Returning Isolated or Quarantined Staff, Students, or School Visitors to School	Schools closed. Only essential staff reports.	The school nurse shall utilize guidelines set by the CDC and the Pennsylvania Department of Health to determine when it is appropriate for the staff/student to return to school. Written and verbal communication shall be provided to individuals regarding exclusion dates. Any positive COVID 19 case (student/staff) shall require (PCP) clearance prior to return to school.	The school nurse shall utilize guidelines set by the CDC and the Pennsylvania Department of Health to determine when it is appropriate for the staff/student to return to school. Written and verbal communication shall be provided to individuals regarding exclusion dates. Any positive COVID 19 case (student/staff) shall require (PCP) clearance prior to return to school.	School Nurse Pandemic Coordinator Administrative Team	Y
	Materials, Resources and or Supports Needed <ul style="list-style-type: none"> ● N/A 	Materials, Resources and or Supports Needed <ul style="list-style-type: none"> ● CDC website ● PA DOH website ● PPE 	Materials, Resources and or Supports Needed <ul style="list-style-type: none"> ● CDC website ● PA DOH website ● PPE 		
Notifying Staff, Families, and the Public of School Closures and within School Year Changes in Safety Protocols	If additional school closures or changes in safety protocols related to COVID-19 are needed, they will be communicated to families through school messenger, the district website and other means of communication.	If additional school closures or changes in safety protocols related to COVID-19 are needed, they will be communicated to families through school messenger, the District website and other means of communication. Changes in protocols and school closures will be based on guidance from the DOH and DOE.	If additional school closures or changes in safety protocols related to COVID-19 are needed, they will be communicated to families through school messenger, the District website and other means of communication. Changes in protocols and school closures will be based on guidance from the DOH and DOE.	PA DOH Pandemic Coordinator Administrative Team	N
	Materials, Resources and or Supports Needed <ul style="list-style-type: none"> ● School Messenger ● District website ● Other communication 	Materials, Resources and or Supports Needed <ul style="list-style-type: none"> ● School Messenger ● District website ● Other communication 	Materials, Resources and or Supports Needed <ul style="list-style-type: none"> ● School Messenger ● District website ● Other communication 		



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

Other Monitoring and Screening Practices	The school nurse will actively communicate with the DOH and actively monitor information relevant to COVID-19	The school nurse will actively communicate with the DOH and actively monitor information relevant to COVID-19 Surveillance on staff and student absenteeism.	The school nurse will actively communicate with the DOH And actively monitor information relevant to COVID-19 Surveillance on staff and student absenteeism.	Pandemic Coordinator School Nurse Attendance Staff	Y
	Materials, Resources and or Supports Needed <ul style="list-style-type: none"> ● PA DOH ● PA DOH website 	Materials, Resources and or Supports Needed <ul style="list-style-type: none"> ● PA DOH ● PA DOH website 	Materials, Resources and or Supports Needed <ul style="list-style-type: none"> ● PA DOH ● PA DOH website 		

Summary of Responses to Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?**
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?**
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19.**
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?**
- What conditions will a staff or student confirm to have COVID-19 need to meet to safely return to school?**
- How will you accommodate staff who are unable to return?**
- How will you determine which students are willing/able to return?**
- How will you accommodate students who are unable or uncomfortable to return?**
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?**
- Which stakeholders will be trained on protocols for monitoring student and staff health?**
- When and how will the training be provided?**
- How will preparedness to implement as a result of the training be measured?**

Symptom screening will be done by all parents/guardians at home each morning before the school day. Symptomatic children should remain at home, and the school should be notified accordingly. All District staff will perform a symptom screen on themselves prior to leaving for work and will stay home if symptomatic or sick. Temperature checks will be taken on students prior to entering school buildings as an added layer of precaution. Frequency of temperatures may be decreased as deemed appropriate. Any person deemed as having COVID 19 symptoms shall be isolated in the nurse's office and immediately sent home. Any student or staff sent home shall contact his/her PCP for medical instructions. The School Nurse/Pandemic Coordinator shall follow up with symptomatic staff and students and collaborate with the DOH for guidance and assist with contact tracing if deemed necessary. The School Nurse shall utilize guidelines set by the CDC and DOH to determine when it is appropriate for the staff/student to return to school. Any positive confirmed case (student/staff) of COVID 19 shall require provider (PCP) clearance prior to return to school. Staff will have the opportunity to self identify as high risk so accommodations can be made prior to returning to



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

face-to-face instruction. Teaching assignments may be modified on a case-by-case basis. Continuity of education plans should be followed for those students that may not be able to attend due to high risk. Remote learning and telework will continue as appropriate. Student Individual Health Plans and 504 agreements may be modified to provide accommodations on a case-by-case basis. Additional education on safety precautions and use PPE shall also be provided if deemed necessary. All additional school closures or changes in protocols related to COVID 19 will be communicated to the school community through School Messenger, the District website, or other means of communication. Educational training pertaining to COVID 19 procedures shall be provided to administrators/teachers, staff, and students via online or classroom format if possible. These include COVID 19 precautions (e.g., hand hygiene, use of PPE, self/student monitoring for symptoms, and social distancing). Staff shall verbalize key safety practices and demonstrate correct use of equipment (i.e., thermometers).



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

Requirements Level of Community Spread (as determined by state and local health officials)	Substantial Spread	Moderate Spread	Low	Lead Individual and Position	PD Y/N
Potential Instructional Model(s)	Schools (for in-person instruction) and Most Child Care Facilities Closed. Schools provide remote learning for all students.	Schools may provide a blended model with alternating schedules for students or remote learning in accordance with PDE guidance.	Schools may provide in-person instruction or a blended model with alternating schedules for students in accordance with PDE guidance.	DOH	N
Sports and ExtraCurricular Activities	There will be no organized (Interscholastic) or unorganized (Intramural, Club, etc.) sports and/or extracurricular activities held during the Red Phase	<p><u>Sports/Marching Band</u></p> <ul style="list-style-type: none"> PAASD Board of Directors approved the following: <u>PAASD Resocialization of Sports Health and Safety Plan</u> <p><u>Extra-Curricular Activities</u></p> <ul style="list-style-type: none"> The implementation of each extra-curricular activity will be determined by the administrative team with emphasis placed upon each activity's ability to comply with the District's overall Health and Safety plan and the current guidance provided by the CDC and DOH. 	<p><u>Sports/Marching Band</u></p> <ul style="list-style-type: none"> PAASD Board of Directors approved the following: <u>PAASD Resocialization of Sports Health and Safety Plan</u> <p><u>Extra-Curricular Activities</u></p> <ul style="list-style-type: none"> The implementation of each extra-curricular activity will be determined by the administrative team with emphasis placed upon each activity's ability to comply with the District's overall Health and Safety plan and the current guidance provided by the CDC and DOH. 	Tim Egan, Athletic Director	Y
Handling Sporting Activities for Recess and Physical Education Classes Consistent with CDC	School Closed. There will be no physical education or youth sports during the red phase	<p>Physical Education and Recess</p> <ul style="list-style-type: none"> Students will perform hand hygiene before they go into gymnasium Create lessons that provide movement 	<p>Physical Education and Recess</p> <ul style="list-style-type: none"> Students will perform hand hygiene before they go into gymnasium Create lessons that provide movement 	Physical Education Teachers Principals	Y



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

Considerations for Youth Sport Guidelines		<ul style="list-style-type: none"> • Activities that can maintain proper social distancing • Avoid close contact with individuals • Utilize games that occur in zones, stations, or have classes outdoors • Either teacher or students sanitize the equipment used during class • Students will perform hand hygiene when leaving gymnasium • Physical education teachers utilize activities that focus on student wellness such as: mindfulness, stress release, fitness, and outdoor pursuits that accommodate social distancing 	<ul style="list-style-type: none"> • Activities that can maintain proper social distancing • Avoid close contact with individuals • Utilize games that occur in zones, stations, or have classes outdoors • Either teacher or students sanitize the equipment used during class • Students will perform hand hygiene when leaving gymnasium • Physical education teachers utilize activities that focus on student wellness such as: mindfulness, stress release, fitness, and outdoor pursuits that accommodate social distancing 		
	Materials, Resources and/or Supports Needed	Materials, Resources and/or Supports Needed	Materials, Resources and/or Supports Needed		
	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • N/A 		

Summary of Responses to Key Questions

How do you plan to bring student athletes and staff back to physical school buildings, particularly if social distancing is still required?

How did you engage stakeholders in the decision to resume sports-related activities, including try-outs, conditioning, practices, and games?

How will you communicate your plan to your local sports and school communities? (assumed risk preparticipation waiver, signage, website, social media, coaches/parent meetings)

Once you resume sports-related activities, what will the decision-making process look like to prompt a school closure or other significant modification to sports activities?

Students and staff have returned to physical school buildings in accordance with the PAASD Resocialization of Sports Health & Safety Plan referenced in the



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

above section. Stakeholders were engaged in the resumption of sports and related activities throughout the planning process. The plans utilize a phased approach for reentry to minimize exposures and allow for easier contact tracing. These plans are posted on our websites for parents, students and staff and will be updated regularly to remain in compliance with current CDC, DOH, PA Dept. of Education, PIAA mandates. Educational materials have been provided and discussed at preseason meetings and signage has been posted through our facilities as reminders (ie. Social Distancing, Hand Hygiene). An assumed risk waiver is needed prior to resuming activity to ensure stakeholders understand risk associated with resuming sporting activities. Sports and related activities will be monitored continuously to minimize risk and track potential exposures. Our Superintendent, along with our administrative team and pandemic coordinator, will determine the need to modify, restrict, discontinue activities, or close schools. These decisions will be collaborative with guidance from the CDC, DOH, PA Dept. of Education, and PIAA.



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

Requirements Level of Community Spread (as determined by state and local health officials)	Substantial Spread	Moderate Spread	Low	Lead Individual and Position	PD Y/N
Potential Instructional Model(s)	Schools (for in-person instruction) and Most Child Care Facilities Closed. Schools provide remote learning for all students.	Schools may provide a blended model with alternating schedules for students or remote learning in accordance with PDE guidance.	Schools may provide in-person instruction or a blended model with alternating schedules for students in accordance with PDE guidance.	DOH	N
Coordinating with Local Childcare Regarding Onsite Care, Transportation Protocol Changes and When Possible, Revised Hours of Operation or Modified School-Year Calendar	Members of the Pandemic Team will share the Pen Argyl Area School District's Reopening Health and Safety Plan with applicable providers.	Members of the Pandemic Team will share the Pen Argyl Area School District's Reopening Health and Safety Plan with applicable providers.	Members of the Pandemic Team will share the Pen Argyl Area School District's Reopening Health and Safety Plan with applicable providers.	Administrative Team	N
	Materials, Resources and/or Supports Needed <ul style="list-style-type: none"> • N/A 	Materials, Resources and/or Supports Needed <ul style="list-style-type: none"> • N/A 	Materials, Resources and/or Supports Needed <ul style="list-style-type: none"> • N/A 		



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. Professional learning plans is documented with the following components listed in the table below:

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and/or Supports Needed	Start Date	Completion Date
Cleaning, Sanitizing, Disinfecting, and Ventilating Learning Spaces, Surfaces, and Any Other Areas Used by Students	Faculty and Staff	Michael Farace and Building Administrators	In-person sessions and District-provided media presented via online platforms	Federal and state guidance resources; District Health and Safety Plan; District-created sanitizing, disinfecting, and ventilating procedures and protocols	7/2020	Ongoing as needed
Hygiene Practices for Students and Staff	Faculty, Staff, and Students	Mai Korinchak and District Nurses	In-person sessions and District-provided media presented via online platforms	Federal and state guidance resources; District Health and Safety Plan; District-created instructions and related media	7/2020	Ongoing as needed
Face Covering Use and Social Distancing	Faculty, Staff, and Students	Mai Korinchak/District Nurses and Faculty/Staff	In-person sessions and District-provided media presented via online platforms	Federal and state guidance resources; District Health and Safety Plan; District-created instructions and related media	7/2020	Ongoing as needed
Signs and Symptoms of COVID-19	Faculty and Staff	Mai KorincheK and District Nurses	In-person sessions and District-provided media presented via online platforms	Federal and state guidance resources; District Health and Safety Plan; District-created instructions and related media	7/2020	Ongoing as needed
Changes in Transportation Practices	Bus Drivers/Van Drivers	Dana Farace, Transportation Director	In-Person sessions	Federal and state guidance resources; District Health and Safety Plan; District-created instructions and related media	7/2020	Ongoing as needed



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules is critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community. Health and Safety Plan Communications is documented with the following components listed in the table below:

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
Reopening Plan	All Stakeholders	Pandemic Coordinator	Website and School Messenger	7/2020	9/2020
Instructional Options	All Stakeholders	Pandemic Coordinator	Website and School Messenger	7/2020	Ongoing as needed
General School and District Updates	All Stakeholders	Pandemic Coordinator or Building Principals	Website and School Messenger	8/2020	Ongoing as needed
Health and Safety Guidelines for Returning to School (i.e., handwashing, proper PPE use, social distancing, and pre-screening)	Parents and Students	Pandemic Coordinator and Building Administrators	Website, School Messenger, Zoom meetings	8/2020	Ongoing as needed



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

Health and Safety Plan Resources

Regional Members of Pandemic Committees

Committees included members from Colonial Intermediate Unit 20, the 13 school districts in the CIU20 region, 3 career technical schools in the CIU20 region, and local health officials. The purpose of the committees was to plan and prepare for reopening schools for the 2020-21 school year. Due to COVID-19, reopening schools needed to be adapted/modified to incorporate safety and health guidance for all students, staff, and school community. The committees examined guidance and routines used to prepare for the 2020-21 school year and develop alternative means for accomplishing the needed outcomes. The plans incorporated social distancing and remote learning alternatives to provide education and services throughout the various phases of re-opening directed by the state of Pennsylvania and the DOH and recommendations by CDC. Special accommodations were considered and implemented for students and staff that are at high risk for exposure to infectious disease.

● **Superintendent's Advisory Council**

- Christopher Wolfel, Executive Director, Colonial Intermediate Unit 20
- William Haws, Superintendent, Bangor Area School District
- Joseph Roy, Superintendent, Bethlehem Area School District
- John Bell, Superintendent, Delaware Valley Area School District
- William Riker, Superintendent, East Stroudsburg Area School District
- David Piperato, Superintendent, Easton Area School District
- Dennis Riker, Superintendent, Nazareth Area School District
- Joseph Kovalchick, Superintendent, Northampton Area School District
- Walter Schlegel, Superintendent, Pen Argyl Area School District
- Lee Lesisko, Superintendent, Pleasant Valley Area School District
- Elizabeth Robison, Superintendent, Pocono Mountain Area School District
- Craig Butler, Superintendent, Saucon Valley Area School District
- Cosmos Curry, Superintendent, Stroudsburg Area School District
- Douglaas Wagner, Superintendent, Wilson Area School District
- Adam Lazarchick, Executive Director, Bethlehem Area Vocational-Technical School
- Adrienne Jones, Administrative Director, Career Institute of Technology
- Dennis Virga, Administrative Director, Monroe Career and Technical Institute

● **Teaching and Learning**

- Michelle Bozzini, Director of Professional Learning and Curriculum, CIU20
- Heather Heimer, Supervisor of STEM and School Improvement, CIU20
- Denise Kaminski, Assistant Director of Professional Learning and Curriculum, CIU20
- Renee Harris, Supervisor of Online and Cyber Services, CIU20



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

- Susan Kandianis, Supervisor of Educational Technology, CIU20
- Ariel Hartman, TaC, CIU20
- Ryan Moran, Assistant Superintendent, East Stroudsburg SD
- Wanda Lesoine, Assistant Superintendent, Stroudsburg Area SD
- Kristine Rosenberger, Assistant Superintendent, Saucon Valley SD
- David Wright, Assistant Superintendent, Wilson SD
- Isabel Resende, Assistant Superintendent, Nazareth SD
- **Special Education and Pupil Services**
 - Jackie Bartek, Director of Special Education, CIU20
 - James McDonald, Director of Resolve Behavioral Health Services
 - Lynda Hopkins, Director of Special Education, Stroudsburg Area School District
 - Tricia Viglione, Director of Special Education, Pen Argyl Area School District
 - Claire Hogan, Chief Pupil Services Office, Bethlehem Area School District
- **Technology**
 - Adam S. Lazarchak, Executive Director, Bethlehem Area Vocational Technical School
 - Alex Sterenchock, Network Administrator, Pleasant Valley School District
 - Ann Bauer, Student Information Data Specialist, Pleasant Valley School District
 - Anne McEntire, Supervisor of Education Technology K-5, Easton Area School District
 - Beth Rajan Sockman, Assistant Professor Media Communication and Technology, East Stroudsburg University
 - Brian Borosh, Director of Technology, East Stroudsburg Area School District
 - Brian Dravec, Supervisor of Technology, Colonial IU 20
 - Carise Comstock, Principal, Lehigh Valley Charter High School for the Arts
 - Craig Brown, Technology Services, Delaware Valley School District
 - Cristal McCollum, Director of Technology Integration, K-12, Lehigh Valley Academy
 - David Ifkovits, Supervisor of Management Information Systems, Pen Argyl School District
 - Dr. David Wright, Assistant Superintendent, Wilson Area School District
 - Garry Musselman, Technology Coordinator, Wilson Area School District
 - Guylaine Campbell, Technology Administrator, Bethlehem Catholic High School
 - Heather Heimer, Assistant Director of Professional Learning, Colonial IU 20
 - James Colbert, Instructional Technology, Saucon Valley School District
 - Jamie Quick, Technology Coordinator, Bethlehem Area Vocational Technical School
 - JD Eates, Assistant Director of Information Technology, Nazareth Area School District
 - Jennifer Levernier, Executive Office & Technology Manager, Student Support Associate, Lehigh Valley Charter High School for the Arts
 - Jeremy Sawicki, Director of Technology Services, Pocono Mountain School District
 - Joann McCarthy, Technology Coordinator, Career Institute of Technology
 - Joe Curran, Network Administrator, Stroudsburg Area School District
 - Joe Robinson, Technology Manager, Lehigh Valley Academy
 - Kathleen DePietro-Covey, Director of Instructional Technology, Stroudsburg Area School District
 - Kathleen H. Bondi, Assistant Superintendent of Instructional Technology / Government Programs, Allentown Diocese



Pen Argyl Area School District **Path to Reopening for K-12 Schools: Health and Safety Plan**

- Kurt Paccio, Director of Technology, Northampton Area School District
- Lee Gaudreau, Director, Network Administration, Moravian Academy
- Lee Lesisko, Superintendent, Pleasant Valley School District
- Marie E. Bachman, Chief Technology Officer, Bethlehem Area School District
- Michael Peck, PAACA Cyber Coordinator, Pen Argyl School District
- Michael Uelses, Director of Information Technology, Nazareth Area School District
- Mr. Kristopher Dorshimer, Supervisor of Technology, Monroe Career and Technical Institute
- Mrs. Jaime Arnts, Supervisor of Education Technology 6-12, Easton Area School District
- Ms. Dolores Notari , Business Instructor, Pocono Mountain School District
- Patti Hannon, Tech Support, Delaware Valley School District
- Paul Bien, Tech Support, Moravian Academy
- Renee Harris, Supervisor of Online Teaching & Learning, Colonial IU 20
- Scott Best, Supervisor of IT Support Services, Bethlehem Area School District
- Stacy Famoso, Director of Instructional Technology, Stroudsburg Area School District
- Stephen Spengler, Director of Instructional Technology, Pocono Mountain School District
- Susan Kandianis, Supervisor of Educational Technology, Colonial IU 20
- Susan Stem, Director of Information Technology, Easton Area School District
- Tim Curran, Technology Director, Bangor Area School District
- Tom Kalinoski, Director of Technology and Operations, Colonial IU 20
- Victoria McNeely, Director of Technology and Elementary Education, Delaware Valley School District
- **Transportation**
 - Robert Sutjak, Director of Transportation, CIU20
 - Thomas Hendel, Coordinator of Transportation, CIU20
 - Sandy McKeon, Transportation Manager, Bethlehem
 - Dawn Rohrer, Director of Transportation, East Stroudsburg
 - Ron Pacchioli, Director of Transportation, Easton
 - Patricia Quinn, Supervisor of transportation, Nazareth
 - Brian Leskowich, Director of Transportation, Northampton
 - William Gasper, Director of Operations, Pleasant Valley
 - Patricia Diehl, Admin Asst. to Supervisor of Operations, Saucon Valley
 - Stacy Polak, Admin. Asst. to Supervisor of Operations, Saucon Valley
 - John McCabe, Supervisor of campus operations, Saucon Valley
 - Kevin Aul, Supervisor of Transportation, Stroudsburg
 - Ken Case, Director of Operations, Wilson
 - Dora LeBar, Liason for West Campus Transportation, Pocono Mt.
 - Barb Hufnagel, Liason For East Campus Transportation, Pocono Mt.
 - Jean Cantania Supervisor Of Transportation, Pocono Mt. First Student
 - Jennifer Kulp ,Asst. Supervisor of Transportation, Nazareth
 - Dana Farace, Coordinator of Transportation, Pen Argyl



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

● **Facilities**

- Brad Pensyl, exec director of support staff services, Pocono Mountain
- John McCabe, Supervisor of Campus Operations, Saucon Valley
- Jonathan Jenny, Director of Maintenance, Northampton
- Ken Case, Supervisor of Facilities Operations, Wilson
- Mark Stein, Chief Facilities and Operations Officer, Bethlehem
- Marvin Eversdyke, Director of Support Services, Delaware Valley
- Mr. Frank Pecci, Supervisor of Buildings and Grounds, Monroe Career and Technical Institute
- Mr. Michael Farace, Supervisor of Buildings and Grounds, Pen Argyl
- Mr. William Gasper, Director of Operations, Pleasant Valley
- Mrs. Katie Vietro, Supervisor of District Operations, Easton
- Nick Kornafel, , CIT
- Robert P. Zemanick, Director of Facilities & Operations, Nazareth
- Ron Baker, , Bangor
- Ryan Davis, Supervisor of Buildings & Grounds, BAVTS
- Scott Ihle, Director of Facilities, East Stroudsburg
- Terry Eilber, Supervisor of Buildings and grounds, Stroudsburg

● **Safety, Health, Dining and Security: Emergency Preparedness**

- Frank DeFelice, Assistant Executive Director, CIU20
- Christina Williams, Supervisor of Health and Wellness, CIU20
- Joseph Kondisko, Director of Student Services, Bangor ASD
- Adam Lazarchak, Executive Director, BAVT
- Todd Repsher, Coordinator School Safety / Emerg. Mgmt, Bethlehem ASD
- Kathy Halkins, Supervisor Health Services, Bethlehem
- Kim Zsitek-Brannan, Supervisor Health Services, Bethlehem
- Angela Cummings, Dietary, Bethlehem
- Carolyn Krotowski, Principal, Colonial Academy/ CIU20
- Mike Halmar, Assistant Principal, Colonial Academy/ CIU20
- Chris Lordi, Director of Administrative Services, Delaware Valley SD
- Eric Forsyth, Director of Admin Services,
- John Remaley, Chief Security Officer, Easton SD
- Jill Mahad, Chief Security Officer, Nazareth SD
- Kathleen E. Ott, Director of Data, Grants, and Special Programs, Northampton
- Robert Steckel, Assistant Superintendent, Northampton
- Walter Schlegel, Superintendent, Pen Argyl
- Karen Waitz, Food Service Coordinator, Pen Argyl SD
- Dana Farace, Transportation Coordinator, Pen Argyl SD
- Jamie Achenbach, Business Administrator Pen Argyl SD
- Mai Korinchak. School Nurse, Pen Argyl SD



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

- Lynn Courtright, Chief of Police & Security, Pleasant Valley
- Brad Pensyl, Executive Director of Student and Support Staff Services, Pocono Mountain School District
- Beth Delay, Director, Health/Physical Education, Guidance & Nursing Services, Pocono Mountain School District
- David Bonenberger, Business Manager, Saucon Valley School
- Keith Albert, Chief of School Security/Safety, Stroudsburg SD
- Douglas Wagner, Superintendent, Wilson
- Garry Musselman, Technology Director, Wilson
- Laura Sampson, Supervisor of Student Services, Wilson SD
- Todd Weaver, Director NEMS, Northampton County
- Sherri Penchishen, Bethlehem Dept of Health
- Alycia Walty, Chief Medical Director, StarWellness
- **Human Resources**
 - Frank DeFelice, Assistant Executive Director, CIU20
 - Franchesca Phalen, Supervisor of HR & Research Services, CIU 20
 - Braden Hendershot, Assistant to the Superintendent, Bangor SD
 - Russell Giordano, Chief Human Resources Officer, Bethlehem SD
 - Stephen Zall, Director of HR, East Stroudsburg SD
 - Alyssa Emili, Assistant Superintendent, Easton SD
 - Dennis Riker, Superintendent, Nazareth SD
 - Donna Teklits, Supervisor of HR & Child Accounting, Northampton SD
 - Walter Schlegel, Superintendent, Pen Argyl SD
 - David Bonenberger, Business Manager, Saucon Valley SD
 - Laura Connolly, Assistant Superintendent for Personnel, Stroudsburg SD
 - Douglas Wagner, Superintendent, Wilson SD
 - Adam Lazarchak, Executive Director, BAVTS
 - Stephen Curran, Business Manager, CIT
 - Diane Serfass, Business Manager, MCTI
 - John Burrus, Chief Human Resources Officer, Easton SD
 - Kathleen Smith, Executive Director of HR, Pocono Mountain SD
 - Margaret Schaffer, Director of HR & Curriculum, Delaware Valley SD
 - Robert Mauro, Interim Director of HR, Pleasant Valley SD



Pen Argyl Area School District Path to Reopening for K-12 Schools: Health and Safety Plan

Resources

- CDC Considerations for Schools: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>
- CDC the Schools Decision Tree: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/Schools-Decision-Tree.pdf>
- CDC the Interim Guidance for Schools and Day Camps:
<https://www.cdc.gov/coronavirus/2019-ncov/downloads/php/CDC-Activities-Initiatives-for-COVID-19-Response.pdf#page=46>
- Process to Reopen Pennsylvania: <https://www.governor.pa.gov/process-to-reopen-pennsylvania/>
- CDC People Who Need Extra Precautions: <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/index.html>
- CDC Print Resources: <https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc>
- CDC Considerations for Youth Sports: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/youth-sports.html>
- PA Guidance for Businesses Permitted to Operate During the COVID-19 Disaster Emergency to Ensure the Safety and Health of Employees and the Public:
<https://www.governor.pa.gov/wp-content/uploads/2020/06/20200504-COVID-19-Business-Guidance.pdf>
- DOH Guidance on Home Isolation or Quarantine and Returning to Work:
<https://www.health.pa.gov/topics/Documents/Diseases%20and%20Conditions/Quarantine-Isolation%20Work%20Guidance.pdf>
- CDC Important Information About Your Cloth Face Coverings: <https://www.cdc.gov/coronavirus/2019-ncov/downloads/cloth-face-coverings-information.pdf>
- Guidance on Homemade face coverings During COVID-19:
<https://www.health.pa.gov/topics/Documents/Diseases%20and%20Conditions/Homemade%20face%20covering%20Guidance.pdf>
- PA COVID-19 PPE and Supplies Business-2-Business Interchange Directory:
<https://dced.pa.gov/pa-covid-19-medical-supply-portals/pennsylvania-covid-19-ppe-supplies-business-2-business-b2b-interchange-directory/>
- CDC How to clean and disinfect: <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>
- County of Bucks: Guidance for Bucks County Schools Reopenings - DAVID C. DAMSKER, M.D., M.P.H. (June 15, 2020)



Pen Argyl Area School District
Path to Reopening for K-12 Schools: Health and Safety Plan

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for Pen Argyl Area School District reviewed and approved the Phased School Reopening Health and Safety Plan on Tuesday, August, 18, 2020.

The plan was approved by a vote of:

 7 Yes

 2 No

Affirmed on: August, 18, 2020

By:

Robert Rutt, President of the School Board

**Electronic signatures on this document are acceptable using one of the two methods detailed below.*

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.

