

## Technology Directory of Services

**Student Chromebook issues-** Students should fill out a repair request form. They may do so in the library if they are not able to use their own Chromebook.

Please refer to the list below to best direct your questions about district technology resources.  
For questions about:

- **Account Creation and Maintenance**
  - Skyward- Dave Ifkovits
  - School Dude- Dave Ifkovits
  - Google and Windows (Student and Staff)- Aaron Storck
    - Passwords included
- **Skyward**
  - Gradebooks- Mike Peck
  - Passwords- Mike Peck
  - Attendance- Building Secretary
    - ES Michelle Pitchford
    - MS Erica Catino
    - HS Robin Pagotto
  - Scheduling- building level person who does scheduling
    - ES Heather Lakey
    - MS Sherri McNamara
    - HS Eric Sampson
    - HS Lee Pavan
  - Custom Forms- Mike Peck
  - Report Cards Office - staff who manages report cards/staff will contact Skyward or coordinate with Mike Peck
    - ES Heather Lakey
    - MS Jeanne Knecht
    - Mary Kessler
- **Spec. Ed**
  - Katarina She will contact Skyward or Mike Peck if needed
    - IEP
    - Behavior plans
    - 504
- **Google**
  - GSuite products (Docs, Slides, Classroom, etc.)- Mike Peck
  - Email- Dave Ifkovits and Aaron Storck
- **Cyber**
  - Canvas- Mike Peck
  - Scheduling- building level person who does scheduling

- ES Heather Lakey
- MS Sherri McNamara
- HS Eric Sampson
- Lee Pavan

- **Hardware requests MUST go through School Dude unless otherwise specified:**

- Printers - School Dude
- Xerox - office secretary
- Smartboards -School Dude
- Laptops - School Dude
- Projector -School Dude
- Chromebooks -
  - HS- ChromeBook Support Repair Form
    - Located on Pen Argyl High School Library web page under Library Links
  - MS-WGMS Chromebook Support Request Form
    - Located on WGMS Library web page.
  - ES-School Dude
- **Security- Dave Ifkovits for ALL security**
- Website Access requests
- Compromised Accounts
- Student misuse
- State testing setup

- **Software- Mike Peck for all software**

- Textbooks (Pearson, McGraw Hill, Think Central, MyHRW, Discovery Tech Book, Holt, etc.)
- Discovery Education site
- PBS
- ProProfs
- Dibels
- Smart Notebook
- Edmentum (Exact Path, HS Assessments, etc.)
- Reading Plus
- PSSA/Keystone Exam testing access- Follow building instructions at testing time
- Clever

- **Network- Aaron Storck**

- Wireless
- LAN (wired) Connections
- TV Studio (YouTube Live)
- Internet Access
- Computer logins

- **Building Reps will assist with: HS- Brett Kunkle WG-Liz Doll PF- Kim Borden**
  - Headphones
  - Mouse
  - Keyboards
  - Projector Remotes
  - Outside presenters and presentation needs
    - **The person responsible for scheduling the event should make arrangements with the building tech coordinator at least 3 days in advance for any setup required.**