

PEN ARGYL AREA SCHOOL DISTRICT

January 26, 2021

A meeting of the Pen Argyl Area School Board was held in the Wind Gap Middle School, Russell H. Roper Auditorium at 7:00 p.m. on Tuesday, January 26, 2021 with Mr. Robert Rutt, President, presiding.

Roll Call – Those present were: Mrs. Debbie Castle via phone, Mr. John Dally, Jr., Mr. Darrin Evans, Mr. Ethan Habrial, Mrs. Lisa Hackman, Mrs. Heather Hahn via phone, Mr. Jason Keenhold, Mr. Jeff Moyer via phone and Mr. Robert Rutt. Also present were: Mr. Walter Schlegel, Jr., Mrs. Jamie Achenbach and Mr. Alan McFall via phone.

Mr. Rutt stated an executive session was held prior to this meeting and will be held again following the meeting to discuss student issues.

Lawn Care Bids – Mrs. Achenbach explained the lawn care bid process and the Buildings and Grounds recommendation to the Board for their approval.

EBTEP Audit Report – Mrs. Achenbach presented the Audit Report to the Board.

Approval of Minutes – Mrs. Hackman moved, seconded by Mr. Evans, a roll call vote was taken and unanimously carried to approve the Board Minutes of December 1, 2020 and December 15, 2020.

Treasurer's Report – Mr. Evans moved, seconded by Mrs. Hackman, a roll call vote was taken and unanimously carried to accept the Treasurer's Report of January 20, 2021.

Budget Report – The report of the General Fund showing revenues received, expenditures, encumbrances and balances as of January 20, 2021 was presented to the Board.

Cafeteria Report - The Cafeteria Report for the month of November 2020 was presented to the Board.

Student Activity Fund Report - The report of the Student Activity Fund showing balances, revenues and expenditures for the period July 1, 2020 to January 19, 2021 was presented to the Board.

Approval of Payment of Bills – Mrs. Hackman moved, seconded by Mr. Dally, a roll call vote was taken and unanimously carried to approve the payment of bills for January 2021.

Buildings and Grounds Committee – Mr. Dally shared with the Board that the next meeting is scheduled for February 10, 2021 at 6:45 p.m. at the Wind Gap Middle School Auditorium.

Athletic Committee – Mr. Evans shared with the Board that the next meeting is scheduled for February 10, 2021 at 6:00 p.m. at the Wind Gap Middle School Auditorium.

Curriculum Committee – Mr. Moyer shared with the Board that the next meeting will be held January 28, 2021 at the Wind Gap Middle School Library.

Technology Committee – Mr. Ifkovits shared with the Board a technology committee update including that the Loom pilot went well, additional tool for remote instruction, a Chromebook damage report and no changes. The next meeting is scheduled for March 18, 2021.

Public Comment – There was no public comment.

Salary Classification Change – Mr. Evans moved, seconded by Mr. Keenhold, a roll call vote was taken and unanimously carried to approve the following change in salary classification:

<u>Name</u>	<u>From Class</u>	<u>Step</u>	<u>To Class</u>	<u>Salary</u>	<u>Effective</u>
Jessica Goyette	3	4	4	\$53,775 (prorated)	01/18/21

Request for Family Medical Leave – Mr. Evans moved, seconded by Mr. Keenhold, a roll call vote was taken and unanimously carried to approve the following request for Family Medical Leave:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Doreen Anthony	FT Aide (PES)	2/12/21-6/9/21

Awarding Bid – Lawn Mowing - The following bid was received for mowing at Plainfield Elementary School, Wind Gap Middle School and Pen Argyl High School lawns for 2021-2023 (based on 25 cuttings per year). School district personnel mow the Athletic Fields.

<u>Contractor</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>Total</u>
Perfection Landscaping & Lawn Care	\$16,250	\$16,775	\$16,775	\$49,800

The previous contract was awarded to LLTC, Inc. in the amount of \$12,360 annually for the period 2016-2020

Mr. Dally moved, seconded by Mr. Keenhold, a roll call vote was taken and unanimously carried to approve to award a three-year contract to Perfection Landscaping & Lawn Care in the amount of \$16,250 (2021), and \$16,775 (2022 and 2023), total \$49,800 for the period 2021-2023.

Request for Conference Approval – Mr. Keenhold moved, seconded by Mr. Habrial, a roll call vote was taken and unanimously carried that approval be granted for interested Board members and administrators to attend the 2021 Pennsylvania School Board Academy.

Request for Homebound Instruction – 01-0121 - Homebound instruction has been requested for a student whose condition requires that the student remain hospitalized for an indefinite period.

Mr. Keenhold moved, seconded by Mr. Habrial, a roll call vote was taken and unanimously carried to approve this request to provide a total of up to five (5) hours of instruction weekly through KidsPeace at the tutorial rate of \$40/hour.

Request for Homebound Instruction – 02-0121 - Homebound instruction has been requested for a student whose condition requires that the student remain hospitalized for an indefinite period.

Mr. Keenhold moved, seconded by Mr. Habrial, a roll call vote was taken and unanimously carried to approve this request to provide a total of up to five (5) hours of instruction weekly through KidsPeace at the tutorial rate of \$40/hour.

Request for Homebound Instruction – 03-0121 - Homebound instruction has been requested for a student whose condition requires that the student remain hospitalized for an indefinite period.

Mr. Keenhold moved, seconded by Mr. Habrial, a roll call vote was taken and unanimously carried to approve this request to provide a total of up to five (5) hours of instruction weekly through LearnWell at the tutorial rate of \$45/hour.

Administrative/Board Comments – There were no comments.

Adjournment – Mr. Rutt declared the meeting adjourned at 7:27 p.m.