

PEN ARGYL AREA SCHOOL DISTRICT

March 23, 2021

A meeting of the Pen Argyl Area School Board was held in the Wind Gap Middle School, Russell H. Roper Auditorium at 7:00 p.m. on Tuesday, March 23, 2021 with Mr. Robert Rutt, President, presiding.

Roll Call – Those present were: Mrs. Debbie Castle, Mr. John Dally, Jr., Mr. Darrin Evans, Mr. Ethan Habrial, Mrs. Lisa Hackman, and Mrs. Heather Hahn, Mr. Jason Keenhold, Mr. Jeff Moyer and Mr. Robert Rutt. Also present were: Student Representative Hannah Bonanducci via phone, Mr. Walter Schlegel, Jr., Mrs. Jamie Achenbach and Mr. Alan McFall.

Mr. Rutt stated an executive session was held prior to this meeting to discuss student issues.

Student Representative, Hannah Bonanducci updated the Board on activities at the high school including prom having only juniors and seniors with no outside guests and the Character Ed virtual Memorial Day presentation.

Colonial Intermediate Unit 20 Budget Presentation – Dr. Christopher Wolfel presented the Colonial Intermediate Unit 20 2021-22 budget.

2019/20 PAASD Audit Report – Mrs. Achenbach notified the Board that the report will be for review and acceptance at the April 6, 2021 meeting.

Lunch Prices – Mrs. Achenbach recommended no price increase for the 2021/22 school year.

Administrative Comments – Mr. Schlegel updated the Board on the 5-day a week in person student instruction. He noted that only 2nd grade currently has a waiting list to return in person and that 56 high school students returned to 5-day in person. The rest are either hybrid or fully virtual. The plan is to keep the current model in place for the remainder of the school year. He anticipates only having 2 options for the 2021/22 school year which are 5-day in person and virtual.

Mr. Schlegel also provided an update on new CDC guidance including reducing social distancing for elementary students to 3 feet of separation, while the middle school and high school students remain at 6 feet of separation if unable to cohort. However, no changes can be made until the PA DOH revises their guidelines. Any changes will be communicated to parents.

Mr. Schlegel provided an update on current cases at the elementary school and DOH guidance. At this time, all staff has had the opportunity to be vaccinated and there was no need for a second wave of vaccinations.

Mr. Schlegel noted that the 2021/22 budget would now be presented at the May 18, 2021 Board meeting allowing time to gather additional information to bring forth the best budget possible.

Mr. Greg Freeman provided an update on the Grade Recovery Programs at the high school and middle school and After School Tutoring at Plainfield. He noted that there has been incredible achievement by the students who have taken full advantage of the opportunity afforded to them.

Approval of Minutes – Mrs. Hackman moved, seconded by Mrs. Castle and unanimously carried to approve the Board Minutes of February 16, 2021 and February 23, 2021.

Treasurer's Report – Mr. Dally moved, seconded by Mrs. Hahn and unanimously carried to accept the Treasurer's Report of March 17, 2021.

Budget Report – The report of the General Fund showing revenues received, expenditures, encumbrances and balances as of March 18, 2021 was presented to the Board.

Cafeteria Report - The Cafeteria Report for the month of January 2021 was presented to the Board.

Student Activity Fund Report - The report of the Student Activity Fund showing balances, revenues and expenditures for the period July 1, 2020 to March 16, 2021 was presented to the Board.

Approval of Payment of Bills – Mrs. Hackman moved, seconded by Mr. Dally and unanimously carried to approve the payment of bills for March 2021.

Buildings and Grounds Committee – Mr. Dally shared with the Board items discussed at the March 10, 2021 meeting including: the Plainfield outside sign, 21/22 budget and long range plan. He also provided an update on the high school and middle school HVAC projects. The next meeting is scheduled for April 14, 2021 at 6:45 p.m.

Athletic Committee – Mr. Evans noted that the next meeting is scheduled for April 14, 2021 at 6:00 p.m. at the middle school auditorium.

Curriculum Committee – Mr. Moyer noted that the next meeting is scheduled for April 22, 2021.

Technology Committee – Mr. Rutt shared with the Board items discussed at the March 18, 2021 meeting including: a Chromebook repair report and a motion to waive the technology fee in 21/22 which is action item 9-2 at tonight's meeting. The next meeting is scheduled for May 20, 2021 at the middle school.

Public Comment – Christine Albanese, parent, provided public comment in support of being one of the first schools to bring children back in person. She also questioned the posting of Board meeting agendas and minutes.

Renew Food Management Contract – Mr. Dally moved, seconded by Mrs. Hackman and unanimously carried to approve to award the contract to Compass Group USA, Inc., by and through its Chartwells Division to manage our Food Service Program during the 2021/22 school year.

Food Service Program – Lunch Prices – Mr. Dally moved, seconded by Mrs. Hackman and unanimously carried to approve a zero percent increase in breakfast/lunch prices for 2021/22 school year provided by Compass Group USA, Inc., by and through its Chartwells Division for the operation of the Food Service Program for 2021/22. The prices will remain as follows:

Breakfast	\$1.40
Plainfield	\$2.30
Wind Gap	\$2.40
High School	\$2.45

Awarding Bids in Accordance with the Keystone Purchasing Network – Bids for Maintenance and Custodial Supplies were duly advertised and awarded by the Keystone Purchasing Network. Examples of bid items: drain treatment, floor pads, mops, mop heads, assorted trash bag liners, etc.

Mr. Dally moved, seconded by Mrs. Hackman and unanimously carried to approve the following bids for items required by our District:

Hassinger & Amp Co	211.68
LJC Distributors of Fuller Brush	787.95
PA Paper and Supply Company	3,483.47
 Total Bid Award	 4,483.10

Substitute – Mr. Evans moved, seconded by Mr. Keenhold and unanimously carried to approve the addition of the following name to the approved substitute list:

Teachers
Amanda Grieme

Change of Classification – Mr. Evans moved, seconded by Mr. Keenhold and unanimously carried to approve the following change of classification:

<u>Name</u>	<u>Position</u>	<u>Replacing</u>	<u>Salary</u>	<u>Effective</u>
Kristy Zaleski	PT Aide (HS) to Temporary FT Aide (PES)	Doreen Anthony	\$20.38/hr.	03/12/21

Salary Classification Change – Mr. Evans moved, seconded by Mr. Keenhold and unanimously carried to approve the following change in salary classification:

<u>Name</u>	<u>From Class</u>	<u>Step</u>	<u>To Class</u>	<u>Salary</u>	<u>Effective</u>
Kimberly Rauch	4	11	5	\$68,275 (prorated)	03/09/21

Appointment – Mr. Evans moved, seconded by Mr. Keenhold and unanimously carried to approve Lori Black as the Health Room Associate Nurse until the end of 2021/22 school year at a rate of \$47.46/hr. funded by the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSA) for the Elementary and Secondary School Emergency Relief Fund (ESSER II Fund).

Adoption of Job Description: Qualifications and Duties of the Health Room Associate Nurse – Mrs. Hahn moved, seconded by Mr. Moyer and unanimously carried to approve to adopt the Job Description: Qualifications and Duties of the Health Room Associate Nurse as provided for with the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSA) for the Elementary and Secondary School Emergency Relief Fund (ESSER II Fund).

Waiver of Technology Fee for 2021/22 – Mr. Habrial moved, seconded by Mr. Keenhold and unanimously carried to approve to waive the Technology Fee for students for the academic school year 2021/22.

Changing Passing Grade – Mr. Evans moved, seconded by Mrs. Hackman, a roll call vote was taken and carried to approve from 70% to 60% as the passing grade, in order to align Pen Argyl Area School District with the overwhelming majority of districts.

The motion carried with one nay vote (Habrial).

Student Waiver of Hearing and Consent to Expulsion– #030521 - The Board has received a Waiver of Hearing and Consent to Expulsion for Student #030521

Mr. Keenhold moved, seconded by Mrs. Hackman and unanimously carried to approve to adopt the Waiver of Hearing and Consent to Expulsion for Student #030521, which has been signed by both the student and parent.

The Secretary of the Board is directed to mail a true and correct copy of the Waiver of Hearing and Consent to Expulsion to the student's parent, with whom the student resides.

Request for Homebound Instruction – 05-0321 - Homebound instruction has been requested for a student whose condition requires that the student remain hospitalized for an indefinite period.

Mr. Keenhold moved, seconded by Mrs. Hackman and unanimously carried to approve this request to provide a total of up to five (5) hours of instruction weekly through KidsPeace at the tutorial rate of \$40/hour.

Administrative/Board Comments – Mr. Rutt provided updates on CIT and the IU.

Adjournment – Mr. Rutt declared the meeting adjourned at 8:10 p.m.