

PEN ARGYL AREA SCHOOL DISTRICT

May 17, 2022

A meeting of the Pen Argyl Area School Board was held in the Wind Gap Middle School, Russell H. Roper Auditorium at 7:00 p.m. on Tuesday May 17, 2022 with Mrs. Lisa Hackman, President, presiding.

Roll Call - Those present were: Mrs. Christine Albanese, Mr. John Dally, Jr., Mr. Darrin Evans, Mr. Ethan Habrial, Mrs. Lisa Hackman, Mr. Jason Keenhold, Mr. Jeff Moyer and Mrs. Megan Pultz. Also present were: Student Representative Graham Rose, Student Representative Hannah Bonanducci, Student Representative Matthew Dunwell, Student Representative Rose Falletta, Mr. Walter Schlegel, Jr. and Mr. Alan McFall.

Pen Argyl Area High School Recognition of Achievement - Mr. Oakley recognized the High School Valedictorian and Salutatorian on their achievements:

Valedictorian – **Janine Haros**, daughter of Nick and Bernadette Haros of Pen Argyl, PA, has been named Valedictorian of the Class of 2022. Janine is ranked number 1 in a class of 123 with a Grade Point Average of 107.063%. Her achievements and activities are as follows:

Activities and Awards:

Student Government 9, 10, 11, 12-President
Class Treasurer 9
Avidum 9, 10, 11, 12
Avidum Officer 10, 11, 12
Character Education 9, 10, 11, 12
Leo Club 9, 10, 11, 12
Do Something Club 9, 10, 11, 12
Mini-THON 10
Junior High Girls' Basketball 9
Varsity Golf 9, 10
JV Girls' Tennis 10, Varsity Girls' Tennis 11, 12; Varsity Letters 11, 12
Varsity Softball 9, 10; Varsity Letters 9, 10
First Honor Roll 9, 10, 11, 12
National Honor Society 11, 12
Top Five in Class Award 9, 10, 11
Academic Award in Mathematics 10, 11
Academic Award in Science 10
Academic Award in Social Studies 10, 11
Academic Award in English 11
Alumni Award – Top Junior
Rensselaer Medal 11
Lafayette College First Class Scholar 12
AP Scholar with Distinction 11, 12

Community Involvement:

Tutor
Color With A Smile Volunteer
Penn Estates Property Owners Association Lifeguard

College Plans: Janine plans to attend The University of Pennsylvania.

Pen Argyl Area High School Recognition of Achievement (Continued)

Salutatorian – **Liam Doney**, son of William and Katarina Doney of Pen Argyl, PA, has been named Salutatorian of the Class of 2022. Liam is ranked number 2 in a class of 123 with a Grade Point Average of 105.996%. His achievements and activities are as follows:

Activities and Awards:

Character Education Club 9, 10, 11, 12
Peer Mediation 9, 10
Scholastic Scrimmage Team 9, 10, 11, 12-Captain; Qualified to participate in the State Tournament 11; Scholastic Scrimmage "All-Star" 12
Jeopardy Club 9, 10, 12
Mindfulness 12
Chess Club 9, 10, 12
First Honor Roll 9, 10, 11, 12
National Honor Society 11, 12
Selected for Hugh O'Brian Youth Leadership Seminar 10
Academic Award in World Languages (Spanish) 9, 11
Academic Award in English 9, 10
Academic Award in Social Studies 9
Top Five in Class Award 9, 10, 11
Alumni Award - Top Male Junior ASVAB Academic Award 11
National Merit Scholarship Corporation - Awarded National Merit Scholarship 12
St. Luke's University Hospital Neurosurgery Shadowing 12

Organizations/Clubs/Activities

Recreational Guitar
Recreational Piano
Shadowing and Observation at St. Luke's Neurosurgery Department (present for significant brain tumor removal, spinal taps, and physician assistant and patient interactions)

Athletics

Lehigh Valley Phantoms Youth AA Hockey (4 years on top team in Lehigh Valley)

Community Involvement: Volunteer for PAHS Library and NHS

Character Education Community Service
St. Luke's Hospital Patient Advocate and Nurse Aid
Hockey goaltender development at Pierson's Premier Goaltending (4-year member)

College Plans: Liam plans to attend Boston College as a neuroscience major and attend medical school afterwards.

Mrs. Hackman stated an executive session was held prior to the meeting to discuss personnel issues.

Appointment of New School Board Member – There were two candidates for the open position. Mr. Thomas Knorr, Sr. and Mr. Dean Minnich. The Board asked a series of eight questions to the two candidates followed by a roll call vote.

<u>Mr. Thomas Knorr, Sr.</u>	<u>Mr. Dean Minnich</u>
Mrs. Christine Albanese	
Mr. John Dally, Jr.	
Mr. Darrin Evans	
Mr. Ethan Habrial	
Mrs. Lisa Hackman	
Mr. Jason Keenhold	
Mr. Jeff Moyer	
Mrs. Megan Pultz	

Mr. Knorr was then sworn in.

Student Representatives, Graham Rose and Hannah Bonanducci updated the Board on activities at the high school including repainting the parking lot with black, the end of year schedule, college commitment ceremony for athletes, exams, that prom was a huge success, the Memorial Day assembly, and noted how thankful they are for the school board members' support.

Student Representatives Matt Dunwell and Rose Falletta shared the details of the senior gift with the Board which is replacing the marquee sign at the high school to include updating the school name, adding the mascot and the Character Ed emblem.

Colonial IU 20 Election Ballots – Mr. Schlegel shared that the ballots are in front of the board members. He asked that they complete by checking the names, sign and return.

Election of Trustee, Northampton Community College – Mr. Schlegel explained that Action Item 9-1 is on the agenda for the Board's approval. He reminded the Board that the Board previously appointed Mr. Dally as its Representative.

Homestead/Farmstead Certification and State Property Tax Relief Allocation – Mr. Schlegel reviewed both items. The District will receive \$874,586.20 in 2022/23 from the State Property Tax Relief Fund, which will generate a \$286.56 reduction in the approved Homestead/Farmstead tax bills.

Workers Compensation Insurance – Mr. Schlegel reviewed with the Board that quotes are being gathered. The quotes will be presented in the June meeting.

Election of Treasurer – Mr. Schlegel reported that Mr. Evans has graciously agreed to be treasurer for the 2022/23 school year. This will be action item 9-2 on tonight's agenda.

Appointment of Tax Collector and Delinquent Tax Collectors – Mr. Schlegel reviewed the appointments for 2022/23 tax collector and delinquent collectors. These action items will be on tonight's agenda.

Appointment of Deputy Tax Collectors – Mr. Schlegel discussed the need for deputy collectors and that the district and the municipalities will share deputy collectors. The names of the Deputy Tax Collectors will be on tonight's agenda as an action item.

2022/23 Budget – Mr. Schlegel shared that the proposed final budget is available for review on the district website and set for final adoption in June.

2022/23 Buildings and Grounds Budget – Mr. Schlegel reviewed the budget and shared that it was approved by the Buildings and Grounds Committee on May 11, 2022. It is on your agenda tonight as an action item.

Graduation 2022 – Mr. Schlegel updated the Board on the current plans for Graduation which is set for May 25, 2022. Special attention is being paid to the weather and the rain date is May 26th. If needed, graduation would be moved to May 27th rain or shine.

Pen Argyl High School Principal – Mr. Schlegel requested that this update stay in the room until the High School staff can be notified tomorrow morning. He shared that a replacement was chosen for Mr. Domchek and tonight we are recommending Mr. Nolan Gerencser as the new principal. It will be voted on as action item 7-13.

Approval of Minutes – Mrs. Albanese moved, seconded by Mr. Keenhold and unanimously carried to approve the Board Minutes of April 5, 2022 and April 12, 2022.

Treasurer's Report – Mr. Habrial moved, seconded by Mr. Evans and unanimously carried to approve the Treasurer's Report of May 11, 2022.

Buildings & Grounds Budget Report – The 2022/23 Buildings and Grounds budget was presented to the Board.

Mr. Habrial moved, seconded by Mr. Evans and unanimously carried to approve the 2022/23 Buildings and Grounds Budget.

Budget Report – The report of the General Fund showing revenues received, expenditures, encumbrances and balances as of May 12, 2022 was presented to the Board.

Cafeteria Report – The Cafeteria Report for the month of March 2022 was presented to the Board.

Student Activity Fund Report – The report of the Student Activity Fund showing balances, revenues and expenditures for the period of July 1, 2021 to February 1, 2022 was presented to the Board.

Approval of Payment of Bills – Mr. Dally moved, seconded by Mr. Keenhold and carried to approve the payment of bills for May 2022.

Buildings and Grounds Committee – Mr. Dally shared with the Board items discussed at the May 11, 2022 meeting including issues to finish the High School Air Conditioning and the Middle School chiller replacement. They are still working to obtain pricing to fix the cupola and obtaining permits for the track project. They will again be utilizing student summer help. The next meeting is scheduled for June 8, 2022 at 6:45 p.m. at the high school media center.

Athletic Committee – Mr. Evans shared with the Board that the next meeting is scheduled for June 8, 2022 at 6:00 p.m. at the high school media center.

Technology Committee – Mr. Habrial shared with the Board items discussed at the May 12, 2022 meeting including that we are in good shape for next school year. Students will again be allowed to bring their Chromebooks home over the summer and the Newline panels are working nicely.

Curriculum Committee – Mrs. Albanese shared with the Board items discussed at the May 5, 2022 meeting including a list of books that was approved for the middle school library and the Act 80 in-service schedule.

Public Comment – There was no public comment.

Adoption to Accept the Performance Audit Completed by the Auditor General – Mr. Habrial moved, seconded by Mr. Keenhold and unanimously carried to approve to accept the Performance Audit completed by the Auditor General. The Performance Audit covered the period from July 1, 2016 through June 30, 2020.

Approval of 2022/2023 Athletic Ticket Prices and Ticket Plans – Mr. Habrial moved, seconded by Mr. Keenhold and unanimously carried to approve the following Athletic Ticket Prices and Ticket Plans for the 2022/2023 school year:

<u>GENERAL ADMISSION:</u>	<u>VARSITY</u>	<u>JV & MS</u>
ADULT:	\$5.00	\$3.00
STUDENT:	\$3.00	\$2.00

Student / Adult Winter Season Pass: \$25.00 / \$50.00
General admission for one student / adult to all home basketball games and wrestling matches.

Student / Adult All-Sports Pass: \$35.00 / \$65.00

Family All-Sports Pass: \$125.00 for family of 2 Adults & 2 Students
Admission to all home sporting events for the school year. Reserved section seating for all home football games.

Gold Pass: No Charge.
Entitles retirees (age 62), who are residents of the school district, admission to **all school events**. This is a lifetime card. Does not need to be renewed yearly.

Awarding Bids in Accordance with the Keystone Purchasing Network - Bids for General Supplies and Art Supplies and Computer Supplies were duly advertised and awarded by the Keystone Purchasing Network.

Mr. Habrial moved, seconded by Mr. Keenhold and unanimously carried to approve the following bids for items required by our District. Examples of bid items: batteries, binders, crayons, erasers, index cards, labels, staples, staplers, scissors, rulers, file folders, envelopes, pens, pencils, highlighters, markers, dry eraser markers, tape, construction paper, paints, glazes, glue, clay, etc.

<u>Blick</u>	\$ 284.58
<u>Cascade</u>	1,543.09
<u>Kurtz Bros.</u>	3,098.86
<u>National Art + School</u>	3,348.28
<u>Pyramid School Product</u>	5,790.98
<u>School Specialty</u>	<u>1,534.22</u>
Total Bid Award:	\$ 15,600.01

Awarding Bids – Athletic Supplies - Notice for sealed proposals for supplies was duly advertised and bids were opened in the District Office at the Wind Gap Middle School at 10:00 am, April 19, 2022.

Fall Athletic Sports and Equipment Bid proposals were received from the following: BSN, M-F Athletics, Pyramid Products, Scholastic Sports, and Triple Crown Sports.

Some items being purchased are cross country spikes, tennis game and practice balls, field hockey balls, leg guards and socks, soccer game and indoor balls, scrimmage book, football practice pants, and pads, TEK sled, football game balls, practice jerseys, replacement cleats, and score books.

Mr. Habrial moved, seconded by Mr. Keenhold and unanimously carried to approve to award contracts as follows:

<u>BSN Sports</u>	\$13,706.88
<u>M-F Athletics</u>	107.00
<u>Pyramid Products</u>	218.28
<u>Scholastic Sports</u>	<u>2,331.02</u>
TOTAL:	\$16,363.18

Appointment – Mrs. Pultz moved, seconded by Mr. Moyer and unanimously carried to approve the following appointment:

<u>Name</u>	<u>Position</u>	<u>Replacing</u>	<u>Salary</u>	<u>Effective</u>
Chrysa Policelli	FT Aide – PAHS	Cynthia Chromiak	\$21.70/hr	08/23/22

Salary Classification Change – Mrs. Pultz moved, seconded by Mr. Moyer and unanimously carried to approve the following change in salary classification:

<u>Name</u>	<u>From Class</u>	<u>Step</u>	<u>To Class</u>	<u>Salary</u>	<u>Effective</u>
Dailynn McKeague	4	13	5	\$74,925 (prorated)	05/06/22

Resignations – Mrs. Pultz moved, seconded by Mr. Moyer and unanimously carried to approve the following resignations:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Ryan Berger	Teacher – WGMS	End of 21/22 School Year
Travis Stoudt	Teacher – WGMS	End of 21/22 School Year
Mary Smith	Mini-Thon Advisor	End of 21/22 School Year
Kimberly Borden	PES Technology Coordinator	Effective Immediately

Appointment – Mrs. Pultz moved, seconded by Mr. Moyer and unanimously carried to approve the appointment of Kristin Smith to teach an extended school year program for 1 special education student for a total of 28 hours of instruction during the summer of 2022 at the contracted rate of \$45.00/hour.

Appointment – Mrs. Pultz moved, seconded by Mr. Moyer and unanimously carried to approve the appointment of Devin Presby to provide extended school year services to a special education student for a total of 10 hours during the summer of 2022 at the contracted rate as per the PAASD Professional Personnel Contract.

Appointment – Mrs. Pultz moved, seconded by Mr. Moyer and unanimously carried to approve the appointment of Meghan Kutzler to provide extended school year services to a special education student for a total of 30 hours during the summer of 2022 at the contracted rate as per the PAASD Professional Personnel Contract.

Appointments – Mrs. Pultz moved, seconded by Mr. Moyer and unanimously carried to approve the appointments of the following professional staff to teach the Plainfield Elementary summer school reading and math program from June 20 through June 30 and July 11 through July 22, 2022 at the contracted rate as per the PAASD Professional Personnel Contract:

Carrie Castanhinha, Samantha Warren, Dailynn McKeague, Hanna Dorsey, Antonia Albright, Cassidy Tabor, Catherine Pender, Michelle Bonellis, Rebecca Hart, Madeline Henderson, Nicole Giorlando, Kylie Rissmiller

Appointments – Mrs. Pultz moved, seconded by Mr. Moyer and unanimously carried to approve the appointments of the following professional staff to teach the Wind Gap Middle summer school reading and math program from June 20 through June 30 and July 11 through July 22, 2022 at the contracted rate as per the PAASD Professional Personnel Contract:

Christina Guthrie, Jeffrey Searfass, William Rogan, Michelle Kidd, Kristy Harrison, Jacqueline Henchy

Appointments – Mrs. Pultz moved, seconded by Mr. Moyer and unanimously carried to approve the appointments of the following professional staff to teach the Pen Argyl High summer school reading and math program from June 20 through June 30 and July 11 through July 21, 2022 at the contracted rate as per the PAASD Professional Personnel Contract:

Shira Yacker, Chad Hausmann, Lisa Borger, Adam Ferullo, Erika Edler, Lucille Cucco, Jessica Goyette, Natasha Chromey, Laura Cipriano, Sarah Hannick, Spring Shank, Kristin Kresge, R. Scott Popelle, Mildred Gomez, Brian Zale, Meghan Kutzler

Volunteers – “Parents Matter” – Mrs. Pultz moved, seconded by Mr. Keenhold and unanimously carried to approve the addition of the following names to the “Parents Matter” volunteer list:

Tracie Yates	Tara Mast	Kristin Smith
Vanessa Cohen	Patricia Roberts	Diana Fitzsimmons
Jennifer Katz	Tiffani Smith	

Substitute – Mrs. Pultz moved, seconded by Mr. Moyer and unanimously carried to approve the addition of the following name to the approved substitute list:

Teachers
Maya Johnston

Appointment – Mr. Keenhold moved, seconded by Mr. Knorr and unanimously carried to approve the following appointment:

<u>Name</u>	<u>Position</u>	<u>Replacing</u>	<u>Salary</u>	<u>Effective</u>
Brady	Teacher - PAHS	Patrick	\$51,725	08/23/22
Mutton		Alfieri	(St. 2, Cl. 3)	

Appointment – Mrs. Albanese moved, seconded by Mr. Keenhold and unanimously carried to approve Nolan Gerencser as the Interim Principal of the Pen Argyl High School for the 2022/23 school year replacing David Domchek. His starting annual salary will be \$100,000, effective July 1, 2022.

Election of Trustees, Northampton Community College – Mr. Dally moved, seconded by Mr. Keenhold and unanimously carried to approve to cast its ballot to elect the following nominees to the Northampton Community College Board of Trustees for the term of 7/1/22 – 6/30/28:

Mr. John Dally, Jr. (Incumbent) – Pen Argyl
Mr. Randy Galiotto (Incumbent) – Easton
Mr. R. Charles Stehly (Incumbent) – Bethlehem

Election of Treasurer - WHEREAS, Section 404 of the Public School Code reads in part as follows:

“In each school district of the second, third, and fourth class, the school directors shall---annually during the month of May, elect a treasurer to serve for one year, beginning the first day of July following such election.”

Mr. Dally moved, seconded by Mr. Keenhold and unanimously carried to approve to elect Darrin Evans, Treasurer, for the fiscal year of 2022/23 to begin his duties the first day of July 2022, at a salary of \$250.00 per year.

Appointment of Tax Collector – Mr. Dally moved, seconded by Mr. Keenhold and unanimously carried to approve the appointment of the following Tax Collector for the Pen Argyl Area School District during the 2022/23 school year:

H. A. Berkheimer, Inc. – Real Estate and Interims

Appointment of Delinquent Tax Collectors – Mr. Dally moved, seconded by Mr. Keenhold and unanimously carried to approve the appointment of the following Delinquent Tax Collectors for the Pen Argyl Area School District during the 2022/23 school year:

H. A. Berkheimer, Inc. – Per Capita, Occupational Assessment, and EIT (Boroughs of Pen Argyl and Wind Gap)

Keystone – EIT (Plainfield Township)

Appointment of Deputy Tax Collectors – Mr. Dally moved, seconded by Mr. Keenhold and unanimously carried to approve the appointment of the following Deputy Tax Collectors:

Richard Lieberman - Plainfield Township
Ann M. Weaver - Wind Gap Borough

Appointment of Auditor – Mr. Dally moved, seconded by Mr. Keenhold and unanimously carried to approve the appointment of Barbacane Thornton & Company LLP as local auditors for the Pen Argyl Area School District for a three-year contract for the 2021-22 through 2023-24 school terms, as follows:

<u>Year</u>	<u>Contract Rate</u>
2021-22	\$22,000
2022-23	\$23,000
2023-24	\$24,000

The school district may be subject to significant revisions to financial statement presentations as proposed under upcoming or yet to be developed regulations by the Government Accounting Standard Board. Any services not related to the contract would be billed at the standard hourly rates per the rate schedule below or at an agreed-upon fixed fee:

Partner \$295-395	Senior \$130-140
Manager \$210-225	Semi-Senior \$110
Supervisor \$150-175	Staff \$75-100

Approval of Pen Argyl Area High School ATSI School Improvement Plan for the 2022-2023 School Year – Mr. Dally moved, seconded by Mr. Keenhold and unanimously carried to approve the ATSI School Improvement Plan for Pen Argyl Area High School for the 2022-2023 school year.

Approval of Staff/Coaching Van Driver – Mr. Dally moved, seconded by Mr. Keenhold and unanimously carried to approve the following staff/coaching van driver for the 2021/22 school year pending receipt of all required paperwork:

Krista Campbell

Administrative/Board Comments – Mr. Schlegel shared that the May 24, 2022 meeting will be cancelled. This will be put on the District’s website.

Adjournment - Mrs. Hackman declared the meeting adjourned at 8:41 p.m.