

## PEN ARGYL AREA SCHOOL DISTRICT

June 21, 2022

A meeting of the Pen Argyl Area School Board was held in the Wind Gap Middle School, Russell H. Roper Auditorium at 7:00 p.m. on Tuesday June 21, 2022 with Mrs. Lisa Hackman, President, presiding.

Roll Call - Those present were: Mrs. Christine Albanese, Mr. John Dally, Jr., Mr. Darrin Evans, Mr. Ethan Habrial, Mrs. Lisa Hackman, Mr. Jason Keenhold, Mr. Thomas Knorr, Sr., Mr. Jeff Moyer and Mrs. Megan Pultz. Also present were: Mr. Walter Schlegel, Jr., Mrs. Jamie Achenbach and Mr. Alan McFall.

Mrs. Hackman stated an executive session was held prior to the meeting to discuss legal and safety issues.

Golf Club Student Activities Account – Luke Hackman, student, shared with the Board regarding the creation of a Golf Club Student Activity Account in order to fundraise to get gear for the club to look more professional. Their first goal is golf bags and their second goal is to get whatever they want.

Educator of the Year – Mrs. Sherri McNamara introduced Amanda Disidore as Educator of the Year. Michelle Kidd, Casey Farensbach and Jeanne Smith all spoke followed by Mrs. Disidore.

Digital Scoreboard – Mr. Egan updated the Board on the scoreboard conversations including that a digital scoreboard allows us to advertise, etc. Mr. Schlegel gave further information that the new track lead to the scoreboard conversation including examples of other districts that have digital scoreboards and the uses of the digital scoreboards. The recommendation is on tonight's agenda for approval.

Approval of Minutes – Mrs. Albanese moved, seconded by Mr. Keenhold and unanimously carried to approve the Board Minutes of May 17, 2022.

Treasurer's Report – Mr. Evans moved, seconded by Mr. Keenhold and unanimously carried to approve the Treasure's Report of June 15, 2022.

Budget Report – The report of the General Fund showing revenues received, expenditures, encumbrances and balances as of June 14, 2022 was presented to the Board.

Cafeteria Reports – The Cafeteria Reports for the months of April and May 2022 were presented to the Board.

Student Activity Fund Report – The report of the Student Activity Fund showing balances, revenues and expenditures for the period of July 1, 2021 to June 1, 2022 was presented to the Board.

Approval of Payment of Bills – Mr. Keenhold moved, seconded by Mr. Evans and carried to approve the payment of bills for June 2022.

Buildings and Grounds Committee – Mr. Dally shared with the Board that the track project is progressing. The next meeting is scheduled for August 10, 2022 at 6:45 p.m.

Athletic Committee – Mr. Evans shared with the Board that there was an executive session on June 20, 2022 and the next meeting is scheduled for July 7, 2022.

Curriculum Committee – Mr. Moyer shared with the Board that the next meeting is scheduled for October 6, 2022.

Mrs. Pultz requested to have Mr. Knorr added to the Curriculum and Technology Committees. Mr. Knorr accepted.

Public Comment – Debra Mouisset, resident, addressed the Board regarding the Board Minutes and the lapse of time from when the meeting takes place to when the minutes are posted.

Adoption of the Budget for Fiscal Year 2022/2023 – Mrs. Albanese moved, seconded by Mr. Dally and carried to approve that the Budget for the school year beginning July 1, 2022 and ending June 30, 2023 in the amount of \$36,034,230 be adopted, and the necessary taxes be levied pursuant to Section 672 of the School Code as amended, and appropriations made as set forth in the budget.

Budget Summary

*Estimated Beginning Balance	\$ 2,419,296
6000 Revenue from Local Sources	20,905,512
7000 Revenue from State Sources	11,096,258
8000 Revenue from Federal Sources	1,588,164
9000 Revenue from Other Financing Sources	<u>25,000</u>
Total Revenue	\$36,034,230

1000 Instruction	\$19,538,346
2000 Support Services	11,586,000
3000 Non-instructional Services	1,327,930
5000 Other Financing Uses	<u>3,581,954</u>
Total Expenditures	\$36,034,230

\*Fund Balance Designated in 2022/23 Budget:

Designated for Capital Reserve Transfer	\$2,000,000
Designated for Equipment Purchases	268,496
Designated to Balance 2022/23 Budget	140,000
Designated for Fund 29 (Athletic) Expenses	<u>10,800</u>
Total Fund Balance Used	\$2,419,296

The motion carried with one nay vote (Habrial).

Adoption of Tax Resolutions – Mr. Dally moved, seconded by Mrs. Pultz and carried to approve to adopt the following resolution:

RESOLVED, that the Pen Argyl Area School Board does hereby levy for the school fiscal year July 1, 2022 to June 30, 2023, on each dollar of total assessment of all property in the School District comprised of the Borough of Pen Argyl, the Borough of Wind Gap, and the Township of Plainfield, as assessed and certified for taxation by the County, a Real Estate Tax in the amount of 5.706 mills, or \$5.706 on each One Hundred Dollars of assessed valuation of taxable property, for general school purposes, the payment of salaries and increments of the teaching staff, and to pay rental to municipal authorities and Obligation Bonds.

RESOLVED, that the Pen Argyl Area School Board reenacts the following taxes under the provisions of Act 511, known as "The Local Tax Enabling Act" of 1965 as amended for the 2022/2023 school year:

1. Earned Income Tax @ .85%
2. Realty Transfer Tax @ .5%

The motion carried with one nay vote (Habrial).

2022 Homestead and Farmstead Exclusion Resolution - Mr. Dally moved, seconded by Mrs. Albanese and unanimously carried to approve to adopt the following resolution:

RESOLVED, by the Board of School Directors of the Pen Argyl Area School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2022, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. Aggregate amount available for homestead and farmstead real estate tax reduction.  
The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2022:
  - a. Gambling tax funds. The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$870,443.24.
  - b. Philadelphia tax credit reimbursement funds. PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$4,142.96.
  - c. Aggregate amount available. Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is \$874,586.20.

## 2022 Homestead and Farmstead Exclusion Resolution (Cont'd.)

2. Homestead/farmstead numbers. Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:
  - a. Homestead property number. The number of approved homesteads within the School District is 3,013.
  - b. Farmstead property number. The number of approved farmsteads within the School District is 46.
  - c. Homestead/farmstead combined number. Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 3,059.
3. Real estate tax reduction calculation. The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the paragraph 1(c) aggregate amount available during the school year for real estate tax reduction of \$874,586.20 by the paragraph 2(c) aggregate number of approved homesteads and approved farmsteads of 3,059, the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$286.56.
4. Homestead/farmstead exclusion authorization – July 1 tax bills. The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$5,022. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$5,022. For purposes of this Resolution, “approved homestead” and “approved farmstead” shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. § 6926.341(g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

2022 Homestead and Farmstead Exclusion Resolution (Cont'd.)

5. Homestead/farmstead exclusion authorization – interim real estate tax bills. No homestead or farmstead exclusion will apply to any interim tax bill except an interim tax bill applicable to a property that includes an approved homestead or approved farmstead listed in the report received by the School District from the County Assessment Office on or before May 1, but not included in the tax assessment reflected in the July 1 tax bill for the property. In most cases, the assessment of approved homesteads and approved farmsteads will be reflected in July 1 tax bills. However, in any case when there is an approved homestead or an approved farmstead that is not included in the assessment reflected in the July 1 tax bill, and when an interim real estate tax notice is issued later based on an interim assessment including the approved homestead or approved farmstead, the interim tax notice shall reflect a homestead or farmstead exclusion real estate assessed value reduction calculated under paragraph 5, except that the paragraph 4 maximum real estate assessed value reduction will be prorated in the same manner as the real estate tax is prorated. Assuming the interim tax notice reflects taxation as of July 1, as will occur in most such cases, the full amount of the paragraph 4 maximum real estate assessed value reduction will apply. In the extraordinary case where the new interim tax assessment is effective after July 1, the paragraph 4 maximum real estate assessed value reduction will be prorated in the same manner as the real estate tax reflected in the interim tax bill is prorated.

Awarding Bids in Accordance with the Northampton-Monroe-Pike County Joint Purchasing Board - Bids for Paper and Janitorial Supplies were duly advertised and awarded by the Northampton-Monroe-Pike County Joint Purchasing Board.

Mr. Dally moved, seconded by Mr. Evans and unanimously carried to approve the following bids for items required by our District. Examples of bid items: xerographic paper (white and colors), paper towels, toilet tissue.

<u>Office Basics</u>	\$ 29.50
<u>Pennsylvania Paper and Supply</u>	<u>\$ 1,064.00</u>
Total Bid Award	\$ 1,093.50

Approval for the Purchase of a Digital Scoreboard – The following options were presented to the Board for the Digital Scoreboard:

Option 1: The purchase of a FIXED 13’ x 26’ – 10mm Digital Display Stadium Sound System Outdoor Package at a cost of \$243,900 from Digital Scoreboards, LLC through COSTARS contract #032-E22-052.

Option 2: The purchase of a MOBILE Trailer 10’ x 19’ screen – 10mm – 288 x 576 at a cost of \$174,985 from Digital Scoreboards, LLC through COSTARS contract #032-E22-052.

Mr. Evans made the recommendation for Option 1.

Mr. Dally moved, seconded by Mr. Evans and carried to approve Option 1.

The motion carried with two nay votes (Albanese and Habrial).

Salary Classification Changes – Mr. Evans moved, seconded by Mr. Keenhold and unanimously carried to approve the following changes in salary classification:

<u>Name</u>	<u>From Class</u>	<u>Step</u>	<u>To Class</u>	<u>Salary</u>	<u>Effective</u>
Mildred Gomez	2	3	3	\$52,025	08/23/22
Brooke Ackerman	3	5	4	\$54,825	08/23/22
Madeline Henderson	3	4	4	\$54,125	08/23/22

Resignation – Mrs. Albanese moved, seconded by Mr. Moyer and unanimously carried to approve the following resignation:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Jennifer Saunders	Guidance Counselor - WGMS	Immediately

Resignation – Mrs. Albanese moved, seconded by Mr. Moyer and unanimously carried to approve the following resignation:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Jason Oakley	Assistant Principal – PAHS	Immediately

Appointment – Mrs. Albanese moved, seconded by Mr. Moyer and unanimously carried to approve the following appointment:

<u>Name</u>	<u>Position</u>	<u>Replacing</u>	<u>Salary</u>	<u>Effective</u>
Jason Oakley	Teacher – PAHS	Johanna Roche	\$86,000 (St. Max, Cl. 4)	08/23/22

Appointments – Mrs. Albanese moved, seconded by Mr. Evans and unanimously carried to approve the following appointments:

<u>Name</u>	<u>Position</u>	<u>Replacing</u>	<u>Salary</u>	<u>Effective</u>
*Colette Flory	Teacher – WGMS	Jenna Kistler	\$50,500 (St. 3, Cl. 1)	08/23/22
*Samantha Warren	Teacher – PES	Teriane Streitl	\$50,200 (St. 2, Cl. 1)	08/23/22
*Suzanne Manieri	Teacher – PES	Debra Eichner	\$54,725 (St. 1, Cl. 5)	08/23/22
*Sean McGovern	Long-Term Sub - PAHS	Nolan Gerencser	\$51,425 (St. 1, Cl. 4)	08/23/22
Shannon Giamoni	Induction Program Support Teacher – Suzanne Manieri	New	\$1,868.00 (4.0 Pts.)	08/23/22
Adam Ferullo	Induction Program Support Teacher – Sean McGovern	New	\$1,868.00 (4.0 Pts.)	08/23/22
Jessica Goyette	Co-Mini-Thon Advisor	Mary Smith	\$934.00 (2.0 Pts., Yr. 1, St. 1)	08/23/22
Meghan Kutzler	Co-Mini-Thon Advisor	Mary Smith	\$934.00 (2.0 Pts., Yr. 1, St. 1)	08/23/22

\*Pending receipt of all required paperwork. It is understood that employment is provisional until all required paperwork is received, based on the requirements of the Public Employee Relations Act and the Pennsylvania Department of Education.

Approval of Depositories – Mr. Habrial moved, seconded by Mrs. Pultz and unanimously carried to approve the following depositories:

PNC Bank  
Fulton Financial  
PSDLAF

Approval of PSBA 2022 Delegate Assembly Certification of Voting Delegate – Mr. Habrial moved, seconded by Mrs. Pultz and unanimously carried to approve the appointment of Lisa Hackman as voting delegate for the PSBA 2022 Delegate Assembly.

Approval of PAASD/Community Services for Children Inc. Contract for Services – Mr. Habrial moved, seconded by Mrs. Pultz and unanimously carried to approve the attached Contract between the Pen Argyl Area School District and Community Services for Children, Inc. to collaborate in the delivery of Early Childhood Education services to 40 children and their families who are enrolled in the PAASD/Pre-K Counts for the period beginning 8/1/22-7/31/23.

Approval of PAASD/CIU #20 Letter of Agreement for Non-Public Schools Instructional Services – Mr. Habrial moved, seconded by Mrs. Pultz and unanimously carried to approve the attached Letter of Agreement between the Pen Argyl Area School District and Colonial Intermediate Unit #20 requesting that CIU#20 provide remedial reading and/or math instructional services in accordance with the Title I Program at non-public parochial schools for the 2022/23 school year.

Request for Approval of a Pen Argyl High School Golf Club Student Activities Account – Mr. Habrial moved, seconded by Mrs. Pultz and unanimously carried to approve the request to establish a Pen Argyl High School Golf Club Student Activities Account.

Administrative/Board Comments – Mr. Gerencser gave the Board an update of the tentative timeline for interviewing and placement of a new High School Assistant Principal.

Adjournment - Mrs. Hackman declared the meeting adjourned at 8:00 p.m.