

PEN ARGYL AREA SCHOOL DISTRICT

August 17, 2021

A meeting of the Pen Argyl Area School Board was held in the Wind Gap Middle School, Russell H. Roper Auditorium at 7:00 p.m. on Tuesday, August 17, 2021 with Mr. Robert Rutt, President, presiding.

Roll Call – Those present were: Mrs. Debbie Castle, Mr. John Dally, Jr., Mr. Darrin Evans, Mr. Ethan Habrial, Mrs. Lisa Hackman, Mrs. Heather Hahn, Mr. Jason Keenhold and Mr. Robert Rutt. Absent was: Mr. Jeff Moyer. Also present were: Mr. Walter Schlegel, Jr., Mrs. Jamie Achenbach and Mr. Alan McFall.

Mr. Rutt stated an executive session was held prior to the meeting to discuss personnel matters.

PAASD Health and Safety Plan – Mr. Schlegel reviewed the 2021/22 H&S Plan, which includes slight changes to the wording for both masking and travel. First, the district will expect staff and students to follow CDC guidance as it pertains to travel.

Secondly, the current Health and Safety Plan calls for masks to be optional except for while bussing. As recommended by St. Luke's, we are recommending that individuals wear masks inside school buildings. However, like the CDC and DOB, we are leaving the decision to the parents. The District needs to be prepared to move quickly to masking if there is a spread in the buildings and a matrix will be used for identifying levels of spread. The matrix will determine whether we would need to move to temporary masking. This is similar to the matrix used last year to determine if a targeted closure was necessary.

Mr. Schlegel stressed that the plan is again based on current conditions and may change as conditions change. He noted that if or when the CDC or DOH require masking to become a mandate that he recommends to the Board to follow that requirement.

Cafeteria Update for the 21/22 School Year – Mrs. Achenbach updated the Board that the District will be participating in the Seamless Summer Option (SSO) in the 21/22 school year. This is available to schools and districts as part of the waivers issued by the USDA on April 20, 2021. All enrolled students (in person or a PAASD virtual student) are eligible to receive a nutritional breakfast and lunch each school day at no charge.

Important Changes to Note:

1. Effective 8/30/21 (1st official day of school), meal distribution will no longer be available to those in the community 18 and younger (unless enrolled in PAASD).
2. Starting 8/30/21, meals are available for all enrolled students on each school day.
3. Effective 8/30/21, weekend meals (Saturday and Sunday) are no longer available.
4. Meal distribution for PAASD virtual students only will be available for pick up on Mondays (for each school day of that week) between 10:00 and 11:00 a.m. in front of Wind Gap Middle School. Proof of Student ID is required.

A letter will be sent out via School Messenger regarding the above.

Approval of Minutes – Mr. Evans moved, seconded by Mrs. Castle and unanimously carried to approve the Board Minutes of July 20, 2021.

Treasurer's Report – Mrs. Hahn moved, seconded by Mrs. Hackman and unanimously carried to accept the Treasurer's Report of August 12, 2021.

Budget Report – The report of the General Fund showing revenues received, expenditures, encumbrances and balances as of August 12, 2021 was presented to the Board.

Approval of Payment of Bills – Mrs. Hackman moved, seconded by Mr. Keenhold and unanimously carried to approve the payment of bills for August 2021.

Buildings and Grounds Committee – Mr. Dally shared with the Board items discussed at the August 4, 2021 meeting. The items included: punch list items left for the Wind Gap Middle School chiller project, the cupola project, the High School HVAC project and the sewer at Plainfield. Mr. Dally recommended adding approval to pay JBH and WG Electric under Buildings and Grounds. He turned the floor over to Michael Farace and Wayne Rutt for additional updates on the High School HVAC project.

Mr. Farace and Mr. Rutt provided the update including:

- A-Wing is still being worked in. It will not be air conditioned for the 1st day of school.
- B-Wing is ok
- C-Wing is waiting for startup
- C-Wing kitchen and cafeteria are still being worked in.
- Auditorium is completed including air.
- Set back on the chiller startup date

The next meeting is scheduled for October 13, 2021 at the Wind Gap Middle School library.

Athletic Committee – Mr. Evans shared with the Board items discussed at the August 4, 2021 meeting including: the tennis court overlay update, starting an intermural volleyball team and that the track project is moving forward. The next meeting is scheduled for November 10, 2021 at the Plainfield Elementary conference room.

Curriculum Committee – Mrs. Hackman stated that the next meeting is scheduled for September 16, 2021 at the Wind Gap Middle School library.

Public Comment – Chris Cline, parent, stated that he will not allow his child to wear a mask and stated he has scientific evidence against wearing masks. He asked if required to wear one, can his child be withdrawn and learn 100% online.

Karen Frey, resident, inquired about sports and masking. She asked, “What is our plan and will locker rooms be available?”

Athletic Program Student Recognition – Mr. Tim Egan, Athletic Director, recognized the following High School Students on their achievements.

Senior Blanket Awards:

Swimming:

Presenter:

David LaBarre

Shannon Danaher

Track:

Presenter(s):

Nathan DeBellis

Joshua Deremer

Katya Hoover

Zachary Morro

Delaney Porter

Glenn Bray, Christina Straub &

Chelsea Rivenbark

Resignations – Mrs. Hackman moved, seconded by Mr. Dally and unanimously carried to approve the following resignations:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Jessica Englert	Teacher – PAHS	09/23/21
Pia Creazzo	Teacher – PES	Immediately
Michael Farace	Director of Buildings & Grounds	10/01/21
Ilka O'Donovan	STEM Advisor - WGMS 4, 5	Immediately
Kristy Harrison	STEM Asst. Advisor - WGMS 4, 5	Immediately
Carrie Castanhinha	ESSER Teacher - PES	Immediately

Appointments - Mrs. Hackman moved, seconded by Mr. Dally and unanimously carried to approve the following appointments:

Beth Ruch	Induction Program Support Teacher – Morgan Schantz	New	\$1,820.00 (4.0 Pts.)	08/24/21
Beth Ruch	Induction Program Support Teacher – Nicole (Francis) Giorlando	New	\$1,820.00 (4.0 Pts.)	08/24/21
Molly Jones	Induction Program Support Teacher – Devin Presby	New	\$1,820.00 (4.0 Pts.)	08/24/21
Tracy O’Connell	Induction Program Support Teacher – Rebecca Hart	New	\$1,820.00 (4.0 Pts.)	08/24/21
Teriane Streitl	Induction Program Support Teacher – Emily Paramonte	New	\$1,820.00 (4.0 Pts.)	08/24/21
Antonia Albright	Induction Program Support Teacher – Kylie Rissmiller	New	\$1,820.00 (4.0 Pts.)	08/24/21
Kristy Harrison	Stem Advisor - WGMS 4, 5	Ilka O’Donovan	\$2,886.00 (6.0 Pts., Yr. 2, St. 2)	08/24/21
Ilka O’Donovan	Stem Advisor - WGMS 6, 7, 8	Open	\$2,886.00 (6.0 Pts., Yr. 2, St. 2)	08/24/21
Ryan Muller	Stem Asst. Advisor - WGMS 4, 5	Kristy Harrison	\$2,047.50 (4.5 Pts., Yr. 1, St. 1)	08/24/21
Ryan Muller	Stem Asst. Advisor - WGMS 6, 7, 8	Open	\$2,047.50 (4.5 Pts., Yr. 1, St. 1)	08/24/21
Ryan Muller	Middle School - Yearbook Advisor	Open	\$2,275.00 (5.0 Pts., Yr. 1, St. 1)	08/24/21
Shira Yacker	Induction Program Support Teacher – Meghan Kutzler	New	\$1,820.00 (4.0 Pts.)	08/24/21
Lisa Frable	Induction Program Support Teacher – Kristin Cornish	New	\$1,820.00 (4.0 Pts.)	08/24/21

Appointment - Mrs. Hackman moved, seconded by Mr. Dally and unanimously carried to approve the following appointment which are temporary for the 21/22 school year and funded by Federal ESSER's funds until the funds are exhausted:

<u>Name</u>	<u>Position</u>	<u>Replacing</u>	<u>Salary</u>	<u>Effective</u>
*Cassidy Tabor	ESSER Teacher – PES	Carrie Castanhinha	\$46,000 (St. 1, Cl. 1)	08/24/21

Request for Family Medical Leave - Mrs. Hackman moved, seconded by Mr. Dally and unanimously carried to approve the following request for Family Medical Leave:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Kaitlyn McConnell	ESSER Teacher (PES)	09/29/21-12/07/21
Jennifer Saunders	Guidance Counselor (WGMS)	11/24/21-03/04/21

Salary Classification Changes – Mrs. Hackman moved, seconded by Mr. Dally and unanimously carried to approve the following changes in salary classification:

<u>Name</u>	<u>From Class</u>	<u>Step</u>	<u>To Class</u>	<u>Salary</u>	<u>Effective</u>
Scott Kupec	3	13	4	\$72,625	08/24/21
Heather Thomas	2	6	3	\$54,625	08/24/21
Brooke Ackerman	2	4	3	\$52,425	08/24/21

Appointments - Mrs. Hackman moved, seconded by Mr. Dally and unanimously carried to approve the following appointments:

<u>Name</u>	<u>Position</u>	<u>Replacing</u>	<u>Salary</u>	<u>Effective</u>
Kristy Zaleski	FT Aide – PES	Linda Marascio	\$21.47/hr.	08/24/21
Heather Goiran	PT Aide - PES	Linda Fulmer	\$21.03/hr. (90% payable first 45 work days)	08/24/21

Substitutes - Mrs. Hackman moved, seconded by Mr. Dally and unanimously carried to approve the addition of the following names to the approved substitute list:

<u>Teachers</u>	<u>Nurses</u>
Melissa Ennico	Alexis Ridgeway

Reappointment of Intermediate Unit Substitutes - Mrs. Hackman moved, seconded by Mr. Dally and unanimously carried to approve the reappointment of the following substitute teachers re-certified for one year by the PA Department of Education through the Intermediate Unit:

Lisa DeBellis

Appointment of Emergency Substitute Teachers - Mrs. Hackman moved, seconded by Mr. Dally and unanimously carried to approve the appointment of the following substitute teachers certified for one year by the PA Department of Education through the Pen Argyl Area School District Emergency Substitute Training Program:

Rabia Kocaman
 Andrew Biondo
 Mary Ann Durkin
 Elijah Tyler

Supplemental Position Approvals - Mrs. Hackman moved, seconded by Mr. Dally and unanimously carried to approve the attached Supplemental Positions for the 2021/22 school year and that the appointment is contingent upon the need for the employee to provide services as identified by the Administration. Moreover, once services start, if such service is suspended by the Administration, the PA Governor, the PA Secretary of Education, the PIAA Board of Control, or by national order or directive, supplemental salaries will be prorated.

Appointments - Mrs. Hackman moved, seconded by Mr. Dally and unanimously carried to approve the following appointments for the 2021/22 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Thomas	Head	\$9,860.00
Mertz	Wrestling	(20.0 Pts., Yr. 7, St. 4)
Meghan	Head	\$7,395.00
Kutzler	Field Hockey	(15.0 Pts., Yr. 6, St. 4)
Mark	Head	\$4,210.00
Schiavone	Golf	(10.0 Pts., Yr. 1, St. 1)
Jenna	Co-7 th /8 th Grade	\$1,052.50
Kistler	Cross Country	(Yr. 1, St. 1, 2.5 Pts.)
Ellen	7 th /8 th Grade	\$3,368.00
Spohn	Cheerleading	(Yr. 1, St. 1, 8.0 Pts.)
Stani	Asst. Golf	\$2,105.00
Schiavone		(Yr. 1, St. 1, 5.0 Pts.)
Britney	Asst. (Girls) JV	\$4,631.00
Camilletti	Basketball	(Yr. 1, St. 1, 11.0 Pts.)

Changes in Positions - Mrs. Hackman moved, seconded by Mr. Dally and unanimously carried to approve the following changes in positions for the 21/22 school year:

<u>Name</u>	<u>Old Position</u>	<u>New Position</u>	<u>Supervisor</u>
Glenn Bray	7 th /8 th Cross Country	Co-7 th /8 th Cross Country \$1,290 (2.5 Pts., Yr. 16, St. 5)	C. Rivenbark
Mitchell Knapp	Co-Asst. Football	Co-Asst. Football \$4,460 (10.0 Pts., Yr. 2, St. 2)	B. Mutton
David Barr	Co-Asst. Football	Volunteer Football	B. Mutton
Charles Comstock	Co-Asst. Football	Volunteer Football	B. Mutton

Approval of Volunteer Assistant - Mrs. Hackman moved, seconded by Mr. Dally and unanimously carried to approve the following unpaid volunteer assistant for the 2021/22 school year:

<u>Name</u>	<u>Position</u>	<u>Supervisor</u>
Thomas Rissmiller, Jr.	Volunteer Football	Brady Mutton

Approval of Volunteer Assistant - Mrs. Hackman moved, seconded by Mr. Dally and unanimously carried to approve the following unpaid volunteer assistant for the 2021/22 school year:

<u>Name</u>	<u>Position</u>	<u>Supervisor</u>
Dana Evans	Volunteer Field Hockey	Meghan Kutzler

Appointments – Mrs. Hackman moved, seconded by Mrs. Hahn and unanimously carried to Board approve the following appointments:

<u>Name</u>	<u>Position</u>	<u>Replacing</u>	<u>Salary</u>	<u>Effective</u>
*Ryan Muller	Teacher - WGMS	Beth Snyder	\$51,425 (St. 1, Cl. 4)	08/24/21
Jacqueline Henchy	Induction Program Support Teacher – Ryan Muller	New	\$1,820.00 (4.0 Pts.)	08/24/21
Amanda Crouse	Induction Program Support Teacher – Monika Danoski	Jeanne Smith	\$1,820.00 (4.0 Pts.)	08/24/21
*Carrie Castanhinha	Teacher – PES	Pia Creazzo	\$51,425 (St. 1, Cl. 4)	08/24/21
Richael Ash	Induction Program Support Teacher – Carrie Castanhinha	New	\$1,820.00 (4.0 Pts.)	08/24/21

*Pending receipt of all required paperwork. It is understood that employment is provisional until all required paperwork is received, based on the requirements of the Public Employee Relations Act and the Pennsylvania Department of Education.

Appointments - Mrs. Hackman moved, seconded by Mr. Evans and unanimously carried to approve the following appointments:

<u>Name</u>	<u>Position</u>	<u>Replacing</u>	<u>Salary</u>	<u>Effective</u>
*Meghan Kutzler	Teacher - PAHS	Tara Warnke	\$51,425 (St. 1, Cl. 4)	08/24/21**
*Kristin Cornish	Teacher - PAHS	Jessica Englert	\$51,425 (St. 1, Cl. 4)	08/24/21**

*Pending receipt of all required paperwork. It is understood that employment is provisional until all required paperwork is received, based on the requirements of the Public Employee Relations Act and the Pennsylvania Department of Education.

**or effective upon release from the current employer

Approval of 2021/22 Transportation Routes - Mr. Evans moved, seconded by Mrs. Hackman and unanimously carried to approve the 2021/22 Transportation Routes.

Approval of Bus Drivers - Mr. Evans moved, seconded by Mrs. Hackman and unanimously carried to approve the following bus drivers for the 2021/22 school year:

Charles Bartholomew	Gary Hahn	James Shoemaker
Kelly Bartholomew	Tracey Jones	Ronald Smith
Bruce Camps	Carol Ann Lamas	Rachel Stopfer
Angel Coloma-Lopez	Tamara Lenig	Darlyne Turko
James Cressman	Lena Reinert	MaryEllen Whistler
Mark Davis	Lewis Rice	Jeanmarie Yurkovitch
Michael Dolan	Charles Schoenenberger	

Additional drivers from other terminals:

Charlene Keller	Lisa Schroy	David Hein
Earl Loch	Randy Rothrock	Diane Spitzer
Thomas Metzger	Lisa Rodriguez	John Nicholas
Daryl Reich	Brian Cunningham	Allen Howell
Gloria Roeder	Bradley Tate	Marion Beck

Approval of Van Drivers/Aides - Mr. Evans moved, seconded by Mrs. Hackman and unanimously carried to approve the following van drivers/aides for the 2021/22 school year:

Dana Farace	Louis Kootsares	Richard Michlovsky
Mindy Caiazzo	Wendy Kootsares	Keri Scott
Colleen Keselica	Mikelin Martino	

Approval of Staff/Coaching Van Drivers - Mr. Evans moved, seconded by Mrs. Hackman and unanimously carried to approve the following staff/coaching van drivers for the 2021/22 school year:

Nathan Roberts

Approval of Transportation Contractors - Mr. Evans moved, seconded by Mr. Hackman and unanimously carried to approve the following transportation contractors to be utilized on an as-needed basis for Pen Argyl Area School District student trips:

Brandywine Transportation	Palmeri Travelways
J&J Luxury Transportation	Easton Coach Co.
US Tours	Trans-Bridge Lines, Inc.

Approval of School Physician - Mr. Evans moved, seconded by Mrs. Hackman and unanimously carried to approve the following Physician to be utilized on an as-needed basis for Pen Argyl Area School District students:

Dr. Robert McEvoy

Approval of School Physician Contract - Mr. Evans moved, seconded by Mrs. Hackman and unanimously carried to approve a contract with Dr. Robert F. McEvoy to provide physician coverage for home varsity football games and other services per the contractual agreement for the 2021/22 school year. The cost of the services shall not exceed \$3,500.

Approval of PAASD Health and Safety Plan Revisions - Mr. Evans moved, seconded by Mrs. Hackman and unanimously carried to approve the revisions to the PAASD Health and Safety Plan for the 21/22 School Year.

Request for Approval for Potential High School Music Department Overnight Trips - Mr. Habrial moved, seconded by Mrs. Hahn and unanimously carried to approve the following potential overnight trips for the High School Music Department for the 2021/22 School Year:

January 13-15, 2022	PMEA District Orchestra
January 27-29, 2022	PMEA District Band
February 10-12, 2022	PMEA District Chorus
February 24-26, 2022	PMEA Region Orchestra
March 10-12, 2022	PMEA Region Band
March 24-26, 2022	PMEA Region Chorus
April 6-9, 2022	PMEA All State Festival

*The above music festivals may have students participate pending their auditions to the ensembles.

Request for Homebound Instruction – 01-0821 - Homebound instruction has been requested for a student whose condition requires that the student remain at home for an indefinite period.

Mr. Habrial moved, seconded by Mrs. Hahn and unanimously carried to approve this request to provide a total of up to five (5) hours of instruction weekly at the contracted rate of \$48.98 per hour by Nicole (Francis) Giorlando.

Administrative/Board Comments – Mr. Rutt provided a CIT Update. He also shared that a vaccine clinic is scheduled at Wind Gap Middle School for ages 12 and up for September 1st, 2021 with second doses on September 22, 2021. Mr. Rutt shared that Mr. Farace’s last day is October 1, 2021. He thanked Mr. Farace and wished him well.

Adjournment – Mr. Rutt declared the meeting adjourned at 7:59 p.m.