

PEN ARGYL AREA SCHOOL DISTRICT

November 16, 2021

A meeting of the Pen Argyl Area School Board was held in the Wind Gap Middle School, Russell H. Roper Auditorium at 7:00 p.m. on Tuesday, November 16, 2021 with Mr. Robert Rutt, President, presiding.

Roll Call – Those present were: Mrs. Debbie Castle, Mr. John Dally, Jr., Mr. Darrin Evans, Mr. Ethan Habrial, Mrs. Lisa Hackman, Mrs. Heather Hahn, Mr. Jason Keenhold, Mr. Jeff Moyer and Mr. Robert Rutt. Also present were: Student Representative Graham Rose, Student Representative Hannah Bonanducci, Mr. Walter Schlegel, Jr., Mrs. Jamie Achenbach and Mr. Alan McFall.

Mr. Rutt stated an executive session was held prior to the meeting to discuss student and personnel issues.

Student Representative, Graham Rose, updated the Board on activities at the High School including: Sarah Pezzino's Cross Country accomplishments, the Football game and bonfire, winter sports and a parking spot fundraiser for juniors and seniors.

Student Representative, Hannah Bonanducci, updated the Board on sports and club events at the High School. This included boosting moral with fall spirit week before break, Character Ed and the Stuff the Bus fundraiser with Joey DiAngelo donating over 1,000 items. The newspaper has published the 2nd edition and the music department is preparing for their winter concert. Both Leo Club and Minithon have been fundraising. On October 14, 2021, the students wore shirts in memorial of Aonghus Miller, student, who passed away on October 10, 2021. Hannah also updated the Board that a petition has been started regarding the dress code and that Mr. Domchek met with the students.

20/21 End of Year Report – Mrs. Achenbach briefed the Board on the 20/21 year end financial results.

Budget Transfers – Mrs. Achenbach explained the necessity of various transfers.

20/21 Buildings and Grounds End of Year Report – Mrs. Achenbach briefed the Board on the 20/21 buildings and grounds year end report.

Errors and Omissions/Liability Insurance – Mrs. Achenbach shared with the Board that she is working with the insurance broker who is currently in the process of obtaining quotes.

2022/23 Budget Timeline – Mrs. Achenbach discussed the need to adopt a resolution indicating we will stay within our index of 4.3% by January 27, 2022, or put the 2022/23 Proposed Preliminary Budget on display by that date.

Approval of Minutes – Mrs. Hahn moved, seconded by Mrs. Castle and unanimously carried to approve the Board Minutes of October 19, 2021.

Treasurer's Report – Mr. Dally moved, seconded by Mr. Habrial and unanimously carried to accept the Treasurer's Report of November 10, 2021.

Budget Report – The report of the General Fund showing revenues received, expenditures, encumbrances and balances as of November 15, 2021 was presented to the Board.

Cafeteria Report - The Cafeteria Report for the month of September 2021 was presented to the Board.

Student Activity Fund Report - The report of the Student Activity Fund showing balances, revenues and expenditures for the period July 1, 2021 to November 11, 2021 was presented to the Board.

Approval of Payment of Bills – Mr. Evans moved, seconded by Mrs. Castle and unanimously carried to approve the payment of bills for November 2021.

Curriculum Committee – Mr. Moyer shared with the Board items discussed at the November 4, 2021 meeting including approval of psych curriculum.

Buildings and Grounds Committee – Mr. Dally shared with the Board items discussed at the November 10, 2021 meeting including the 20/21 annual report, the High School HVAC punch list items are to be completed over Thanksgiving Break and if needed over Christmas Break, there is one item left on the Wind Gap Middle School Chiller project, the Cupola project will be advertised and the track project is proceeding with a meeting with the Borough zoning officer. The next meeting is scheduled for December 8, 2021 at the High School Media Center.

Technology Committee – Mr. Rutt shared with the Board that the next meeting is scheduled for November 18, 2021.

Athletic Committee – Mr. Evans shared with the Board items discussed at the November 10, 2021 meeting including Colonial League schedules and PIAA enrollment. The tennis courts have been completed. There was a discussion regarding the track project and a water retention area. JV Volleyball is on the agenda tonight for approval after a successful season of intermural volleyball.

Public Comment – Patty Rutt, resident and wife of Bob Rutt, spoke regarding Mr. Rutt’s dedication to the Pen Argyl Area School District.

Budget Transfers – Mr. Keenhold moved, seconded by Mrs. Hahn and unanimously carried to approve to adjust the accounts of the 2020-21 Budget (see attached).

Resignations – Mrs. Hahn moved, seconded by Mr. Evans and unanimously carried to approve the following resignations:

| <u>Name</u> | <u>Position</u> | <u>Effective</u> |
|----------------|--------------------------|--------------------------|
| Jessica Tighe | ESSER Teacher - PAHS | 10/22/21 |
| Ashley Laino | Teacher – WGMS | End of 21/22 School Year |
| Suzanne Moyer | Stem Asst. Advisor – PES | Immediately |
| Allison Young | ESSER Teacher – PES | 11/24/21 |
| Jeffrey Meyers | Induction Teacher – PAHS | 10/22/21 |
| Ryan Berger | Math Coordinator – WGMS | 12/14/21 |

Appointments – Mrs. Hahn moved, seconded by Mr. Evans and unanimously carried to approve the following appointments which are temporary for the 21/22 school year and funded by Federal ESSER’s funds until the funds are exhausted:

| <u>Name</u> | <u>Position</u> | <u>Replacing</u> | <u>Salary</u> | <u>Effective</u> |
|-------------|-----------------|------------------|--------------------------|------------------|
| Anasimone | ESSER | Allison | \$51,425 | 11/16/21 |
| Quinn | Teacher – PES | Young | (Prorated, St. 1, Cl. 4) | |
| Samantha | ESSER | Jessica | \$51,425 | 11/08/21 |
| Zullo | Teacher – PAHS | Tighe | (Prorated, St. 1, Cl. 4) | |

Appointment – Mrs. Hahn moved, seconded by Mr. Evans and unanimously carried to approve Elaina Eibeck as the Student Computer Assistant at an hourly rate of \$11.00, starting 11/17/21.

Salary Classification Change – Mrs. Hahn moved, seconded by Mr. Evans and unanimously carried to approve the following change in salary classification:

| <u>Name</u> | <u>From Class</u> | <u>Step</u> | <u>To Class</u> | <u>Salary</u> | <u>Effective</u> |
|-------------|-------------------|-------------|-----------------|---------------|------------------|
| Kimberly | 5 | 12 | 6 | \$73,225 | 10/21/21 |
| Rauch | | | | (Prorated) | |

Request for Family Medical Leave – Mrs. Hahn moved, seconded by Mr. Evans and unanimously carried to approve the following request for Family Medical Leave:

| <u>Name</u> | <u>Position</u> | <u>Effective</u> |
|----------------|-----------------|------------------|
| Amanda Roberts | Teacher – PES | 02/14/22 – 06/22 |

Appointments – Mrs. Hahn moved, seconded by Mr. Evans and unanimously carried to approve the following appointments:

| <u>Name</u> | <u>Position</u> | <u>Replacing</u> | <u>Salary</u> | <u>Effective</u> |
|-------------|-------------------------------------|------------------|----------------------|------------------|
| Lisa | Induction Program | New | \$1,820.00 | 11/08/21 |
| Frale | Support Teacher – Samantha Zullo | | (Prorated, 4.0 Pts.) | |
| Mai | Induction Program | New | \$1,820.00 | 11/17/21 |
| Korinchak | Support Teacher – Carly Ackerman | | (Prorated, 4.0 Pts.) | |

Appointment of Emergency Substitute Teacher – Mrs. Hahn moved, seconded by Mr. Evans and unanimously carried to approve the appointment of the following substitute teacher certified for one year by the PA Department of Education through the Pen Argyl Area School District Emergency Substitute Training Program:

Janice Smith

Appointments – Mrs. Hahn moved, seconded by Mr. Evans and unanimously carried to approve the following appointments for the 2021/22 school year:

| <u>Name</u> | <u>Position</u> | <u>Replacing</u> | <u>Salary</u> | <u>Effective</u> |
|------------------|--|------------------|--|------------------|
| *Dakota Coenen | Asst. Cheerleading | Open | \$3,789.00 (Yr. 1, St. 1, 9.0 Pts.) | Immediately |
| Jeffrey Searfass | 7 th /8 th Grade (Girls) Basketball | Open | \$3,789.00 (Yr. 1, St. 1, 9.0 Pts.) | Immediately |

*Adjustment to points and salary

Re-Appointment of Head Coaches – Mrs. Hahn moved, seconded by Mr. Evans and unanimously carried to approve the reappointment of the following head coaches for the 2022/23 school year:

| | |
|--------------------|--|
| *Brady Mutton | Head Football Coach (27.0 Pts., Yr. 3, St. 3) |
| *Meghan Kutzler | Head Field Hockey Coach (15.0 Pts., Yr. 7, St. 4) |
| *Mark Schiavone | Head Golf Coach (10.0 Pts., Yr. 2, St. 2) |
| *Nevin Smith | Head Boys Soccer Coach (15.0 Pts., Yr. 7, St. 4) |
| *Carol Hauspurg | Head Girls Tennis Coach (15.0 Pts., Yr. 17 St. 5) |
| *Chelsea Rivenbark | Head Cross Country Coach (10.0 Pts., Yr. 3 St. 3) |

*Salary to be determined as per the PAASD Supplemental Salary Schedule

Resignation – Mrs. Hahn moved, seconded by Mr. Evans and unanimously carried to approve the following resignation:

| <u>Name</u> | <u>Position</u> | <u>Effective</u> |
|---------------|---------------------|------------------|
| Nadeem Khouri | Head (Girls) Soccer | Immediately |

Approval of Volunteer Assistants – Mrs. Hahn moved, seconded by Mr. Evans and unanimously carried to approve the following unpaid volunteer assistants for the 2021/22 school year:

| <u>Name</u> | <u>Position</u> | <u>Supervisor</u> |
|-----------------|----------------------|-------------------|
| Thomas Sampson | Volunteer Basketball | Mike Morris |
| *Austin Buskirk | Volunteer Wrestling | Thomas Mertz |
| *Austin Buskirk | Volunteer Baseball | Matthew Suarez |

*Pending receipt of all required paperwork. It is understood that employment is provisional until all required paperwork is received, based on the requirements of the Public Employee Relations Act and the Pennsylvania Department of Education.

Appointments – Mrs. Hackman moved, seconded by Mr. Habrial and unanimously carried to approve the following appointments:

| <u>Name</u> | <u>Position</u> | <u>Replacing</u> | <u>Salary</u> | <u>Effective</u> |
|-----------------|-----------------|------------------|--------------------------------------|------------------|
| Allison Young | Teacher - PES | Suzanne Dennis | \$46,200 (Prorated, St. 2, Cl. 1) | 11/30/21 |
| *Carly Ackerman | Nurse - PAHS | Jamie Radcliffe | \$46,000 (Prorated, St. 1, Cl. 1) | 11/17/21 |

*Pending receipt of all required paperwork. It is understood that employment is provisional until all required paperwork is received, based on the requirements of the Public Employee Relations Act and the Pennsylvania Department of Education.

Act 93 Administrative Agreement – Mrs. Hackman moved, seconded by Mr. Evans and carried to approve the Act 93 Agreement for Administrators effective January 1, 2023 – December 31, 2028.

The motion carried with one nay vote (Habrial).

Tentative Revisions of Board Policies – Mr. Evans moved, seconded by Mrs. Hackman and carried to approve to tentatively adopt the revisions to the following Board Policies as assisted by PSBA:

- 006 Meetings
- 113.1 Discipline of Students with Disabilities
- 113.2 Behavior Support
- 113.4 Confidentiality of Special Education Student Information
- 122 Extracurricular Activities
- 123 Interscholastic Athletics
- 123.2 Sudden Cardiac Arrest
- 137.1 Extracurricular Participation by Home Education Students
- 150 Title I
- 203 Immunizations and Communicable Diseases
- 209 Health Examinations-Screenings
- 218.1 Weapons
- 218.2 Terroristic Threats
- 218.3 Discipline of Student Convicted/Adjudicated of Sexual Assault
- 236.1 Threat Assessment

The motion carried with one nay vote (Habrial).

Request for Approval to Establish an Interscholastic Junior Varsity Volleyball Program – Mr. Evans moved, seconded by Mrs. Hackman and unanimously carried to approve the request to establish an interscholastic junior varsity volleyball program for the 2022-23 school year.

Student Waiver of Hearing and Consent to Expulsion – #102521 - The Board has received a Waiver of Hearing and Consent to Expulsion for Student #102521.

Mrs. Hahn moved, seconded by Mr. Dally and unanimously carried to approve to adopt the Waiver of Hearing and Consent to Expulsion for Student #102521, which has been signed by both the student and parent.

The Secretary of the Board is directed to mail a true and correct copy of the Waiver of Hearing and Consent to Expulsion to the student's parent, with whom the student resides.

Administrative/Board Comments – Mr. Rutt provided the Board with a CIT update.

Dr. Dally thanked Mr. Rutt and Mrs. Castle for their commitment to the District.

Mr. Schlegel shared that the meeting on December 14, 2021 will be canceled if it is not needed.

Mr. Schlegel recognized Mr. Rutt on behalf of PSBA for his 24 years of service on the Pen Argyl Area School District School Board.

Mr. Schlegel also thanked Mr. Rutt and Mrs. Castle and recognized that Christine Albanese and Megan Pultz will be joining the School Board.

Adjournment – Mr. Rutt declared the meeting adjourned at 7:59 p.m.