

## PEN ARGYL AREA SCHOOL DISTRICT

December 7, 2021

The reorganization meeting of the Pen Argyl Area School Board was held on Tuesday, December 7, 2021 at 7:00 p.m. in the Wind Gap Middle School, Russell H. Roper Auditorium.

Mr. Dally called the meeting to order.

Appointment of Temporary President from the Holdover Members – Mr. Dally called for nominations for Temporary President. Mr. Evans nominated Mr. Dally as Temporary President. Mr. Dally asked if there were any other nominations. Seeing none, he called for a motion to close the nominations. Mr. Evans motioned, seconded by Mrs. Hahn to close the nominations. A vote was taken and unanimously carried to approve to appoint Mr. John Dally as Temporary President. Mr. Dally assumed the chair.

Certification of Election – Mr. Dally asked for the Certification of Election. Mrs. Kim Farnack swore in the newly and reelected Board Members. Newly elected members are: Mrs. Christine Albanese and Mrs. Megan Pultz. Re-elected members are: Mr. Ethan Habrial and Mrs. Heather Hahn.

Roll Call - Those present were: Mrs. Christine Albanese, Mr. John Dally, Jr., Mr. Darrin Evans, Mr. Ethan Habrial, Mrs. Lisa Hackman, Mrs. Heather Hahn, Mr. Jason Keenhold, Mr. Jeff Moyer and Mrs. Megan Pultz. Also present were: Student Representative Graham Rose, Mr. Walter Schlegel, Jr., Mrs. Jamie Achenbach and Mr. Alan McFall.

Election of President - Mr. Dally called for nominations for the Election of President. Mr. Evans nominated Mrs. Lisa Hackman for the office of President. Mr. Dally asked if there were any other nominations. Seeing none, he called for a motion to close the nominations. Mrs. Hahn motioned, seconded by Mr. Evans to close the nominations. A vote was taken and unanimously carried to approve Mrs. Lisa Hackman as President for a term of one year.

Mrs. Hackman assumed the chair and conducted the election of the Vice President.

Election of Vice President - Mrs. Hackman asked for nominations for Vice President. Mrs. Hahn nominated Mr. John Dally as Vice President. Mrs. Hackman asked if there were any other nominations. Seeing none, she called for a motion to close the nominations. Mr. Evans motioned, seconded by Mrs. Hahn to close the nominations. A vote was taken and unanimously carried to approve Mr. John Dally as Vice President.

Election of Representative to Colonial Intermediate Unit 20 for Three (3) Year Term – Mrs. Hackman called for nominations for the Colonial Intermediate Unit 20 Representative. Mrs. Hackman nominated Mr. Habrial as Representative. Mrs. Hackman asked if there were any other nominations. Seeing none, she called for a motion to close the nominations. Mr. Evans motioned, seconded by Mrs. Hahn to close the nominations.

A unanimous ballot was cast for Mr. Ethan Habrial as Representative to Colonial Intermediate Unit 20 for a three-year term.

Election of Representative to Career Institute of Technology (CIT) for Three (3) Year Term – Mrs. Hackman called for nominations for the Career Institute of Technology Representative. Mrs. Hackman nominated Mrs. Christine Albanese as Representative. Mrs. Hackman asked if there were any other nominations. Seeing none, she called for a motion to close the nominations. Mr. Dally motioned, seconded by Mrs. Hahn to close the nominations.

A unanimous ballot was cast to elect Mrs. Christine Albanese as Representative to the Career Institute of Technology for a three-year term.

Election of Representative to NCC Delegate Body for One (1) Year Term - Mrs. Hackman called for nominations for the NCC Delegate. Mrs. Hackman nominated Mr. Ethan Habrial as Representative and Mr. Dally as Alternate. Mrs. Hackman asked if there were any other nominations. Seeing none, she called for a motion to close the nominations. Mr. Evans motioned, seconded by Mrs. Hahn to close the nominations.

A unanimous ballot was cast for Mr. Ethan Habrial as Representative and Mr. John Dally as Alternate to NCC Delegate Body for a one-year term.

Election of Two (2) Delegates and One (1) Alternate to PSBA Legislative Council for One (1) Year Term – Mrs. Hackman called for nominations for the 2 PSBA Legislative Council Delegates and 1 Alternate. Mrs. Hackman nominated Mr. Ethan Habrial and herself as Delegates and Mr. Evans as Alternate. Mrs. Hackman asked if there were any other nominations. Seeing none, she called for a motion to close the nominations. Mr. Evans motioned, seconded by Mr. Dally to close the nominations.

A unanimous ballot was cast to elect Mr. Ethan Habrial and Mrs. Lisa Hackman as Delegates and Mr. Darrin Evans as Alternate to the PSBA Legislative Council for a one-year term.

Election of Representative to Employee Benefit Trust of Eastern Pennsylvania (EBTEP) for One (1) Year Term – Mrs. Hackman called for nominations for the EBTEP Representative. Mrs. Hackman nominated herself as Representative. Mrs. Hackman asked if there were any other nominations. Seeing none, she called for a motion to close the nominations. Mrs. Hahn motioned, seconded by Mr. Moyer to close the nominations.

A unanimous ballot was cast to elect Mrs. Lisa Hackman as Representative to the Employee Benefit Trust of Eastern Pennsylvania for a one-year term.

Election of One (1) Representative and Two (2) Alternates to Slate Belt Council of Governments for One (1) Year Term – Mrs. Hackman called for nominations for the Slate Belt Council of Governments Representative and two Alternates. Mrs. Hackman nominated Mr. Jeff Moyer as Representative and Mr. Darrin Evans and Mrs. Heather Hahn as Alternates. Mrs. Hackman asked if there were any other nominations. Seeing none, she called for a motion to close the nominations. Mr. Dally motioned, seconded by Mr. Evans to close the nominations.

A unanimous ballot was cast to elect Mr. Jeff Moyer as Representative and Mr. Darrin Evans and Mrs. Heather Hahn as Alternates to the Slate Belt Council of Governments for a one-year term.

Election of One (1) Representative and One (1) Alternate to the Northampton County Earned Income Tax Collection Committee (TCC) for One (1) Year Term – Mrs. Hackman called for nominations for the Northampton County Earned Income Tax Collection Committee Representative and Alternate. Mrs. Hackman nominated Mrs. Jamie Achenbach as Representative and Mr. Ethan Habrial as Alternate. Mrs. Hackman asked if there were any other nominations. Seeing none, she called for a motion to close the nominations. Mr. Evans motioned, seconded by Mr. Dally to close the nominations.

A unanimous ballot was cast to elect Mrs. Jamie Achenbach as Representative and Mr. Ethan Habrial as Alternate to the Northampton County Earned Income Tax Collection Committee (TCC) for a one-year term.

Adoption of Policy Manual – Mr. Dally moved, seconded by Mrs. Hahn, and unanimously carried to approve to adopt the Policy Manual, which will continue in effect until such time as the Board deems it advisable to modify, amend and/or abolish such policies.

Adoption of Meeting Dates for 2022 - Mr. Evans moved, seconded by Mr. Dally and unanimously carried to approve the following meeting schedule:

The Pen Argyl Area School Board will meet in the Wind Gap Middle School Auditorium at 7:00 PM on the dates listed:

January 11, January 18, February 15, February 22, March 15, March 22, April 5, April 12, May 17, May 24, June 21, June 28, July 19, August 16, September 20, October 18, November 15 and December 6, 2022.

Appointment of Solicitor – Mr. Evans moved, seconded by Mrs. Hahn and unanimously carried to approve to appoint Alan McFall as solicitor to serve during the calendar year 2022. The rate of pay is recommended as: \$6,000.00 annual retainer to cover representation at two (2) Board meetings per month, plus incidental telephone calls and correspondence connected with such meetings. All other legal work, except litigation matters, billed at \$195.00 per hour. Fees for litigation matters quoted upon request.

Appointment of Broker – Mrs. Hahn moved, seconded by Mr. Habrial and unanimously carried to approve to appoint Peter H. Dooley, Myers Benner Corporation, to serve as the district insurance broker during the calendar year 2022.

Election of Treasurer - Mrs. Hackman asked for nominations for Treasurer. Mr. Dally nominated Mr. Darrin Evans as Treasurer. Mrs. Hackman asked if there were any other nominations. Seeing none, she called for a motion to close the nominations. Mr. Keenhold motioned, seconded by Mrs. Hahn to close the nominations. A vote was taken and unanimously carried to approve Mr. Evans as Treasurer.

Committees - The following are the Pen Argyl Area School District Board Committees:

**ATHLETIC COMMITTEE:**

Darrin Evans (Chair), Lisa Hackman, Heather Hahn and Jason Keenhold

The Athletic Committee will meet at 6:00 PM in the Media Center at the High School and in the Library at the Middle School and in the Conference Room at the Plainfield Elementary School on the second Wednesday of the month, as listed:

High School: June 8 and November 9  
Wind Gap: April 13 and August 10  
Plainfield: February 9

**BUILDINGS AND GROUNDS COMMITTEE:**

John Dally, Jr. (Chair), Darrin Evans, Lisa Hackman and Jason Keenhold

The Building and Grounds Committee will meet at 6:00 PM (6:45 PM where noted by \*) in the Media Center at the High School and in the Library at the Middle School and in the Conference Room at the Plainfield Elementary School on the second Wednesday of the month, as listed:

High School: March 9, June 8\* and November 9\*  
Wind Gap: January 12, April 13\*, August 10\* and December 14  
Plainfield: February 9\*, May 11, and October 12

**CURRICULUM COMMITTEE:**

Jeff Moyer (Chair), Christine Albanese, Lisa Hackman and Megan Pultz

The Curriculum Committee will meet in the Wind Gap Middle School Library at 3:30 PM, as listed:

March 3, April 7, May 5, May 26, October 6 and November 3, 2022

**TECHNOLOGY COMMITTEE:**

Christine Albanese, Ethan Habrial and Megan Pultz

The Technology Committee will meet in the Wind Gap Middle School Conference Room at 4:30 pm as listed:

January 20, March 24, May 12, September 22, and November 17, 2022

Mrs. Hackman stated an executive session was held prior to the meeting to discuss student issues.

Student Representative, Graham Rose, updated the Board on activities at the High School including the fruit sale and Winter Semiformal, the winter concert, a winter themed spirit week, movie night for seniors, Joey D'Angelo as top contributor of 21% of items for Stuff the Bus and that the National Honor Society induction included 3 seniors and 9 juniors. He also spoke on behalf of Student Representative, Hannah Bonanducci, regarding College Board Scholarship Programs.

ARP ESSER Update – Mrs. Mary Dillon updated the Board on the tentative plan for the use of the ARP ESSER 7% set aside funding. The plan includes the implementation of an evidence based multi-tiered system of support to address learning loss in response to the academic, social, emotional and mental health needs of students impacted by the COVID-19 pandemic.

Revisions to the 21/22 PAASD Health & Safety Plan – Mr. Schlegel updated the Board on revisions to the 21/22 PAASD Health & Safety Plan. The revisions are included in tonight’s meeting as action item 9-6 for the Board’s approval.

Errors and Omissions/Liability Insurance – Mrs. Achenbach reviewed quotes received and the overall decrease from January 1, 2021 is \$6,222 or approximately -5.28%. This recommendation is included in tonight’s meeting as action item 6-1 for the Board’s approval.

Buildings and Grounds Committee – Mr. Dally updated the Board that the next meeting is scheduled for December 8, 2021.

Athletic Committee – Mr. Evans updated the Board that the next meeting is scheduled for February 9, 2022.

Technology Committee – Mr. Dave Ifkovits stated there was nothing to report.

Curriculum Committee – Mr. Moyer stated there was nothing to report.

Public Comment – Mrs. Sarah Moyer, parent, addressed the Board regarding bullying and cyberbullying. She noted that while her child is not allowed on social media, others saw the bullying and reported it using Safe to Say Something. She questioned the consequences for bullying attacks and what can be done.

Mr. Robert Rutt, resident, addressed the Board to congratulate the new Board Members and thank them for taking part in committees. He spoke regarding new variants of the COVID virus, quarantining, vaccines and that it is in the District’s best interest to keep students in school.

Mr. Schlegel responded to Mrs. Moyer, stating he wished there was more the District could do. He applauded the lack of social media use on their part and that this is very frustrating.

Errors and Omissions/Liability/Cyber Insurance – Mr. Habrial moved, seconded by Mr. Dally and unanimously carried to approve to award the following insurance policies, as indicated, for the period 1/1/22 to 1/1/23:

Institutional Package/Errors and Omissions	Utica Mutual	\$82,801
Umbrella Liability	Utica Mutual	16,290
Boiler Policy	CHUBB	3,451
Cyber Insurance	CHUBB	9,063

The combined cost for the Institutional Package, Errors and Omissions, Umbrella, Boiler and Cyber policies constitutes a decrease of \$6,222 over last year’s cost.

Appointment – Mr. Evans moved, seconded by Mr. Keenhold and unanimously carried to approve the following appointment:

<u>Name</u>	<u>Position</u>	<u>Replacing</u>	<u>Salary</u>	<u>Effective</u>
Kristy Harrison	Math Coordinator - WGMS	Ryan Berger	\$3,412.50 (prorated) (Yr. 1, St. 1, 7.5 Pts.)	12/08/21

Appointment – Mr. Evans moved, seconded by Mr. Keenhold and unanimously carried to approve the following appointment for the 2021/22 school year:

<u>Name</u>	<u>Position</u>	<u>Replacing</u>	<u>Salary</u>	<u>Effective</u>
Gary Rute	Asst. Wrestling	Open	\$4,631.00 (Yr. 1, St. 1, 11.0 Pts.)	Immediately

Resignation – Mr. Evans moved, seconded by Mr. Keenhold and unanimously carried to approve the following resignation:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Jared Alfred	FT Custodian/Van Driver	12/17/21

Final Adoption of Revisions to Board Policies – Mr. Evans moved, seconded by Mr. Dally and carried to approve to adopt the following revisions to Board Policies as assisted by PSBA:

- 006 Meetings
- 113.1 Discipline of Students with Disabilities
- 113.2 Behavior Support
- 113.4 Confidentiality of Special Education Student Information
- 122 Extracurricular Activities
- 123 Interscholastic Athletics
- 123.2 Sudden Cardiac Arrest
- 137.1 Extracurricular Participation by Home Education Students
- 150 Title I
- 203 Immunizations and Communicable Diseases
- 209 Health Examinations-Screenings
- 218.1 Weapons
- 218.2 Terroristic Threats
- 218.3 Discipline of Student Convicted/Adjudicated of Sexual Assault
- 236.1 Threat Assessment

The motion carried with one nay vote (Habrial).

Tentative Adoption of Revisions to Board Policies – Mrs. Hahn moved, seconded by Mr. Evans and carried to tentatively adopt the following revisions to Board Policies as assisted by PSBA:

- 247 Hazing
- 249 Bullying/Cyberbullying
- 252 Dating Violence
- 334 Sick Leave
- 805 Emergency Preparedness and Response
- 824 Maintaining Professional Adult/Student Boundaries
- 903 Public Participation in Board Meetings
- 916 Volunteers

The motion carried with one nay vote (Habrial).

Approval of Bus Driver – Mr. Evans moved, seconded by Mr. Keenhold and unanimously carried to approve the following bus driver for the 2021/22 school year:

Heidi Engle

Approval of Substitute Van Drivers – Mr. Evans moved, seconded by Mr. Keenhold and unanimously carried to approve the following substitute van drivers for the 2021/22 school year.

Kimberly Grube  
Cynthia Sculley

Approval of Staff/Coaching Van Driver – Mr. Evans moved, seconded by Mr. Keenhold and unanimously carried to approve the following staff/coaching van driver for the 2021/22 school year:

Sarah Herbert-Hannick

Approval of PAASD Health and Safety Plan Revisions – Mr. Dally moved, seconded by Mr. Moyer and unanimously carried to approve the following revisions to the PAASD Health and Safety Plan for the 21/22 School Year:

The quarantining policy will reflect that individuals who have been identified as a close contact will not be required to be quarantine provided:

1. They remain symptom free
2. They are not a household contact
3. They are not awaiting test results

Student Waiver of Hearing and Consent to Expulsion – #111021 - The Board has received a Waiver of Hearing and Consent to Expulsion for Student #111021.

Mr. Evans moved, seconded by Mrs. Hahn and unanimously carried to approve to adopt the Waiver of Hearing and Consent to Expulsion for Student #111021, which has been signed by both the student and parent.

The Secretary of the Board is directed to mail a true and correct copy of the Waiver of Hearing and Consent to Expulsion to the student's parent, with whom the student resides.

Administrative/Board Comments – Mr. Schlegel announced that the Board meeting scheduled for December 14, 2021 has been canceled.

Adjournment - Mrs. Hackman declared the meeting adjourned at 8:25 p.m.